



VOC User Guide

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1. About the VOC

The Visibility Operations Center (VOC) is project44's User Interface (UI) that enables users to perform numerous tasks, including,

- Track and visualize shipments
- Request quotes
- View and analyze shipment data across multiple modes
- Manage carrier contacts
- View APIs (via the [Developer Portal \[9\]](#))
- Set notifications
- Manage locations

1.1. Get Started

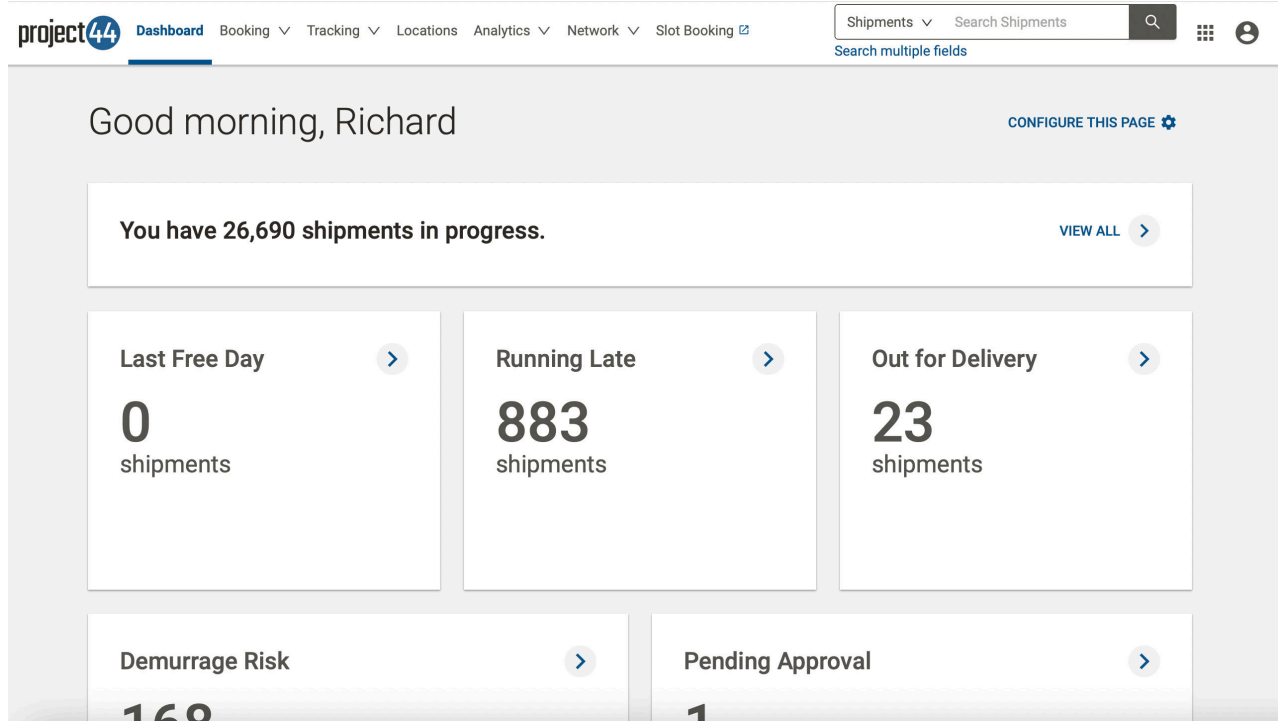
- [Sign In to the VOC \[5\]](#)
- [View the Dashboard \[10\]](#)
- [Customize the Dashboard \[11\]](#)
- [Search Shipments \[53\]](#)

1.2. Sign In to the VOC

To sign in to the Visibility Operations Center (VOC), on the [project44 VOC welcome page](#), type the email address associated with your project44 account and click **Next**:



The VOC [Dashboard \[10\]](#) appears. The Dashboard is the main page of the VOC.



1.2.1. Menu Bar

At the top of the VOC is the Menu Bar. It contains the following components:

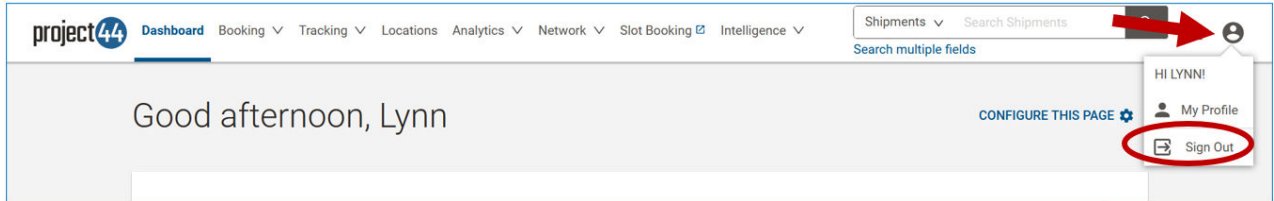
Component	Function
Dashboard menu	Displays the dashboard and world map [10] .
Booking menu	Request quotes for a shipment via Over the Road (OTR Rating) or LTL & VLTL Quote & Dispatch, or view Sailing Schedules [77] .
Tracking menu	Track shipments [52] , orders, inventory, or containers [82] .
Locations menu	View [90] and edit [96] shipping locations.
Analytics menu	Analytics dashboards for OTR and Ocean.
Network menu	Opens the Network Management Center (NMC).
Search field	Search shipments [53] , orders, or inventory.
Grid button	Options for carriers, shipments, and notifications.
Profile button	View User profile or Sign Out of the VOC [7] .

Below the menu bar are the Quick View Tiles. These display several default Key Performance Indicators (KPIs). For more information, see [Dashboard \[10\]](#).

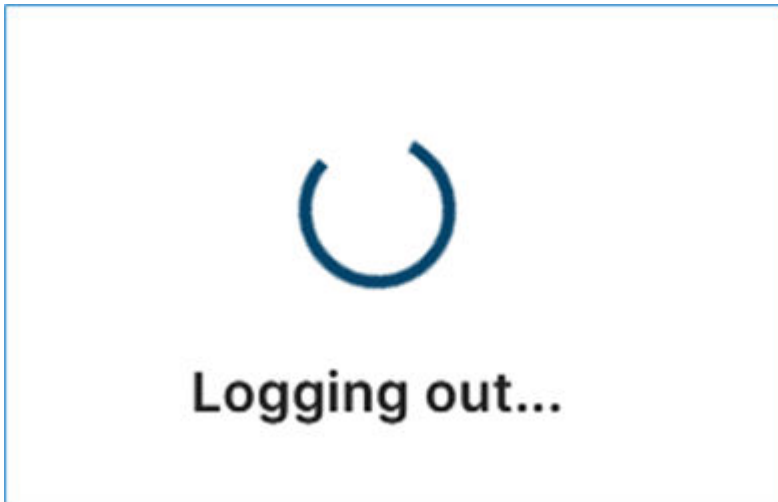
1.3. Sign Out of the VOC

To sign out of the Visibility Operations Center (VOC),

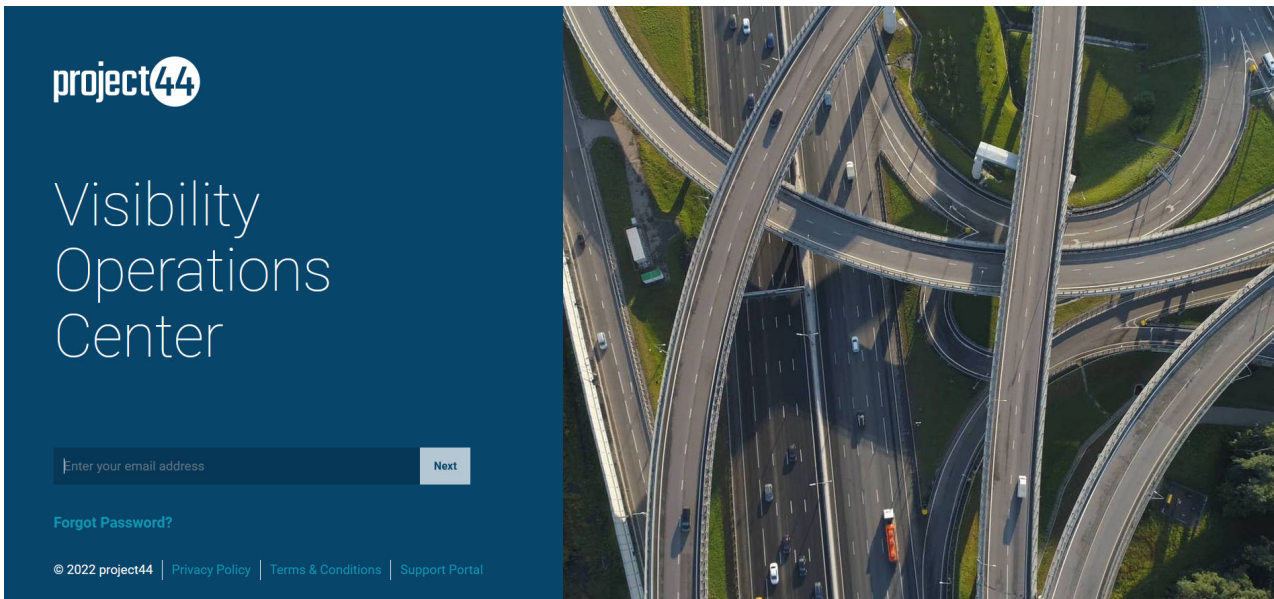
1. On the VOC Dashboard or any other page, click the person icon. A short menu appears:



2. Select **Sign Out**. The Logging out screen appears:



3. After a short time, the project44 VOC welcome page appears:



Sign out is complete.

If your page does not have a person icon, click the browser's back button to get to a page that has one.

If you cannot get to a page with a person icon or any other way to sign out, simply close your browser. The VOC signs you out automatically if there is no activity for 15 minutes.

1.4. Open the Developer Portal



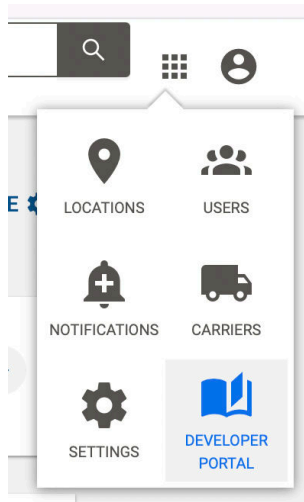
TIP

For best results, before clicking any Developer Portal link, set your default browser to Firefox and [sign in to the VOC \[5\]](#).

The Developer Portal contains a record of all the APIs used for connecting with project44 products.

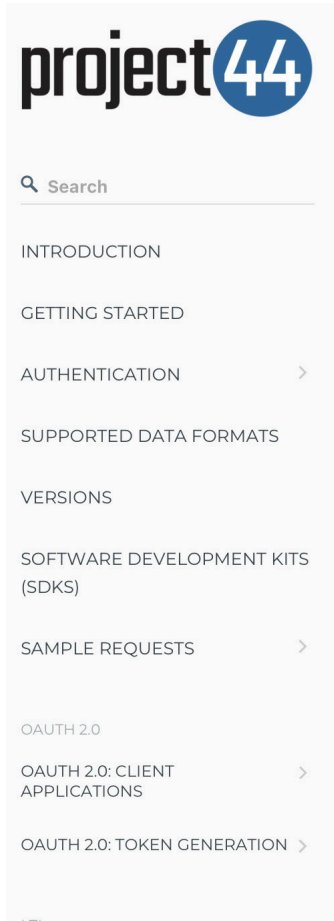
To open the Developer Portal,

1. In the Menu Bar, click the **Grid**:



2. Click **DEVELOPER PORTAL**.

The Developer Portal opens in a new browser tab:



project44 REST API (v4.0.0)

Download OpenAPI (fka Swagger) specification: [Download](#)

Advancing transportation technology through API connections

Introduction

The Core Services API is designed to be easy to use and simple to test to help project44's customers and partners get up and running quickly. Use the API endpoints to connect to your Carriers and other Capacity Providers to obtain rate quotes, dispatch and track shipments and retrieve the documents needed for invoicing and reconciling payments.

The current version of the API is **v4**, which is **not backward compatible**. Any organization who went live before August 2018 will require a *version bump* to use the new APIs. Contact your project44 representative to learn more about upgrading to v4.

Getting Started

The project44 API is a RESTful API. This means that the API is designed to allow you to work with objects using familiar HTTP verbs like so:

- read = GET
- create = POST

1.5. Dashboard

The Dashboard is the main page of the Visibility Operations Center (VOC). It contains Quick Views and a World Map.

1.5.1. Quick Views

The screenshot shows the Project44 dashboard interface. At the top, there is a navigation bar with the Project44 logo, a 'Dashboard' menu, and sub-menus for 'Booking', 'Tracking', 'Location Management', and 'Network'. A search bar for 'Search Shipments' and user profile icons are also present. The main content area displays a personalized greeting 'Good afternoon, Richard' and a 'CONFIGURE THIS PAGE' gear icon. Below this, a summary card states 'You have 584 shipments in progress.' with a 'VIEW ALL' link. Five Quick View tiles are shown: 'Last Free Day' (0 shipments), 'Running Late' (24 shipments), 'Out for Delivery' (0 shipments), 'Demurrage Risk' (0 shipments), and 'Pending Approval' (0 shipments). Each tile includes a right-pointing arrow for further details.

The Quick View tiles display the total number of shipments in progress and several default Key Performance Indicators (KPIs):

- Last Free Day
- Running Late
- Out for Delivery
- Demurrage Risk
- Pending Approval

You can perform the following functions with the tiles:

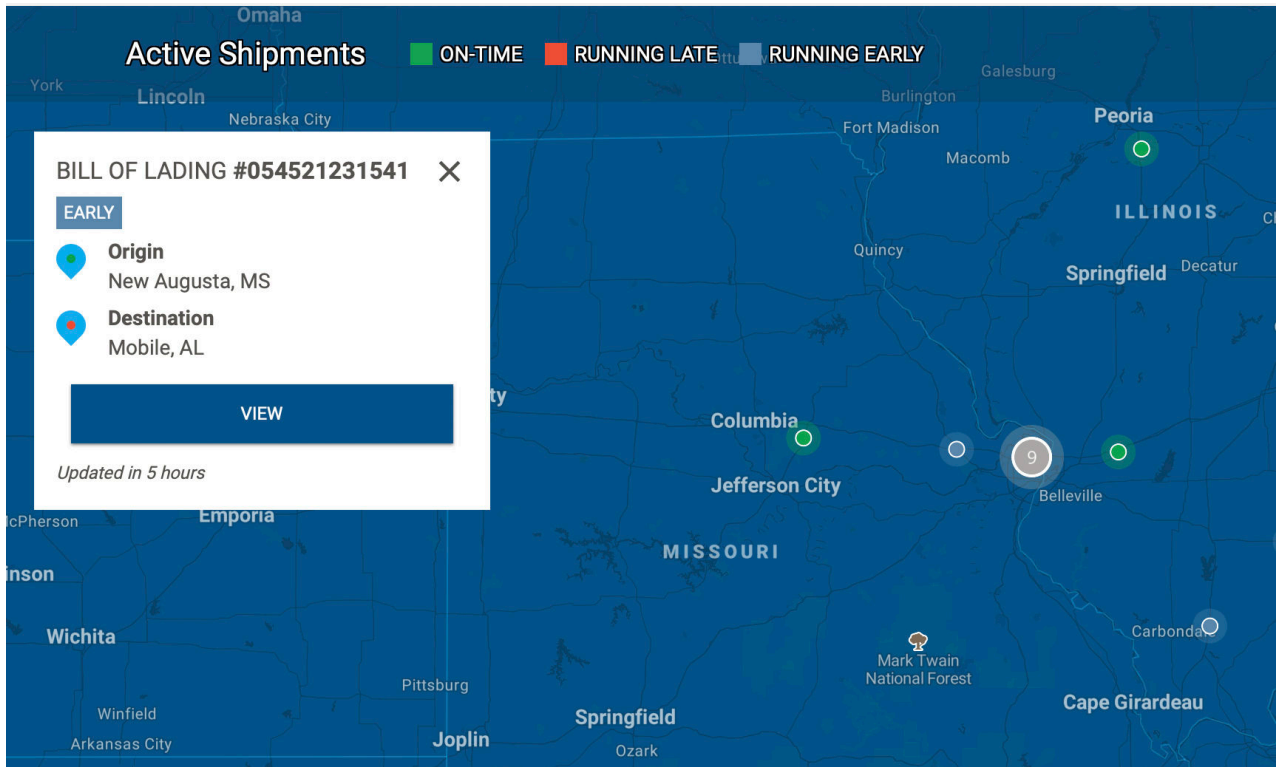
- Clicking **CONFIGURE THIS PAGE** enables you to [customize the Quick Views \[14\]](#).
- Clicking **VIEW ALL** opens the [Shipments Tracking page \[52\]](#), displaying a list of all active shipments.
- Clicking a **Quick View tile** opens the Shipments Tracking page, displaying a list of the shipments that fit the criteria defined for that tile.
- Quick View tiles can be [added \[14\]](#), [edited \[48\]](#), and [deleted \[50\]](#).

1.5.2. World Map

Below the Quick View tiles is an interactive map showing the locations of Active Shipments and whether they are ON-TIME, RUNNING LATE, or RUNNING EARLY.



Clicking on a shipment marker opens a pop-up window that displays the shipment's Bill of Lading number, Origin, and Destination.



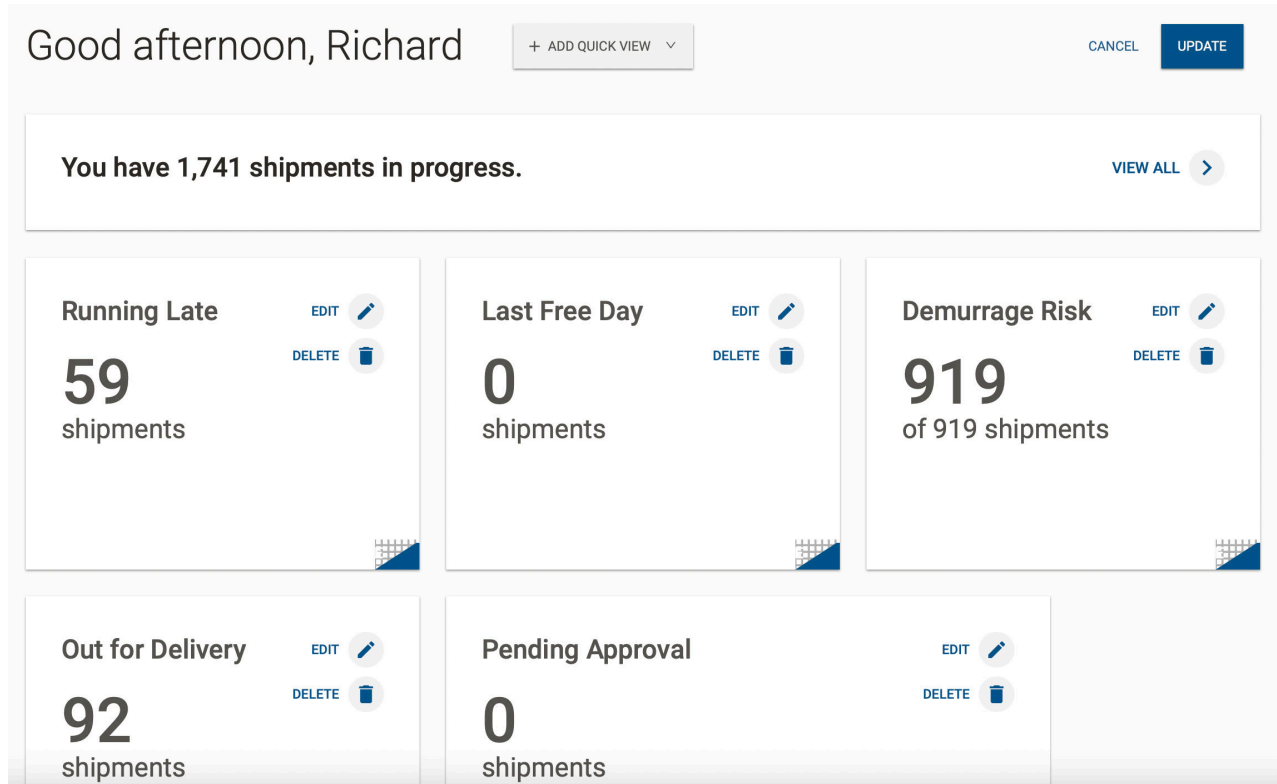
To [view the details of the shipment \[54\]](#), click the **VIEW** button in the pop-up window. The Shipment Details page opens.

2. Customize the Quick Views

To change the Quick View tiles on the [Dashboard \[10\]](#), click **CONFIGURE THIS PAGE**.

CONFIGURE THIS PAGE 

At the top of the page, the **ADD QUICK VIEW** button appears, and on each Quick View tile the **EDIT** and **DELETE** buttons appear.



The screenshot shows a dashboard configuration interface. At the top, it says "Good afternoon, Richard" and has a "+ ADD QUICK VIEW" button. There are "CANCEL" and "UPDATE" buttons. Below this is a summary box: "You have 1,741 shipments in progress." with a "VIEW ALL" link. The dashboard is divided into several tiles:

- Running Late:** 59 shipments. Includes EDIT and DELETE buttons.
- Last Free Day:** 0 shipments. Includes EDIT and DELETE buttons.
- Demurrage Risk:** 919 of 919 shipments. Includes EDIT and DELETE buttons.
- Out for Delivery:** 92 shipments. Includes EDIT and DELETE buttons.
- Pending Approval:** 0 shipments. Includes EDIT and DELETE buttons.

You can add three types of Quick Views: Shipments, Orders, and Inventory.

You can also edit, delete, or move Quick View tiles on the Dashboard.

- Click **CANCEL** to discard changes.
- Click **UPDATE** to save changes.

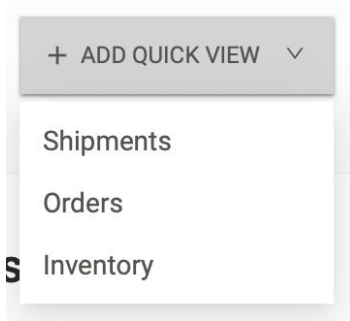
2.1. Add a Shipments Quick View

To add a Shipments Quick View to the Dashboard,

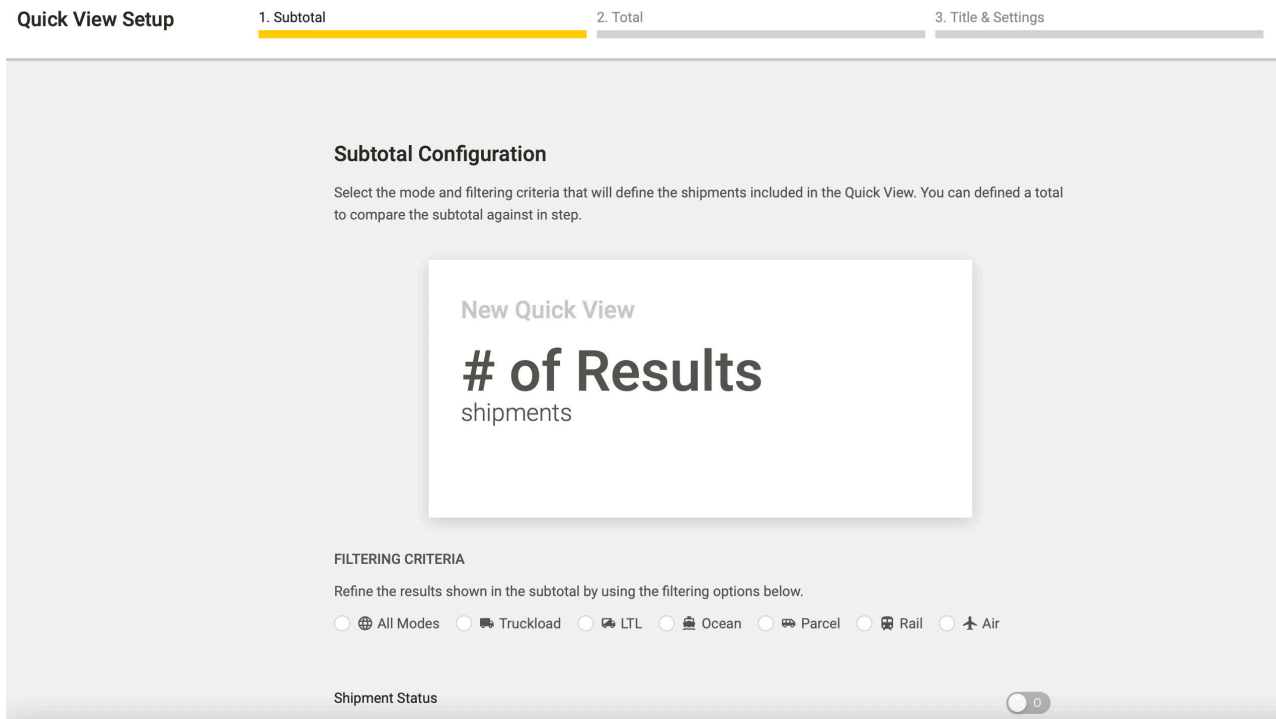
1. On the Dashboard, click **CONFIGURE THIS PAGE**.

CONFIGURE THIS PAGE 

2. Click **ADD QUICK VIEW**. The drop-down menu appears:



3. Click **Shipments**. The Quick View Setup opens, displaying the Subtotal page:



4. Select a mode. There are seven types of Shipment Quick Views that can be added:

- All Modes
- Truckload
- LTL
- Ocean
- Parcel
- Rail
- Air

As each mode and criteria is selected (or changed) the number of shipments matching the criteria is displayed in the sample Quick View tile.

Depending on the Mode selected, the following filtering criteria are available:

- **Shipment Status** – Statuses include Tracking Pending, At Stop, In Transit, Exception, and Tracking Ended. The filtering options for each status differ depending on the selected mode. Available for All Modes, Truckload, LTL, Ocean, Parcel, Rail, and Air.
- **Scheduled Pickup** – Truckload and LTL only.
- **Scheduled Delivery** – All Modes, Truckload, and LTL.
- **Timing** – Truckload, LTL, and Ocean.
- **Carrier** – Truckload, LTL, and Parcel.
- **Company** – Company name
- **Location** – Company Name, ID, or address. Available for All Modes, Truckload, LTL, and Parcel.
- **Created By** – Name of a VOC User.
- **Temperature Tracking** – The temperature range of the shipment.
- **Reference Key** – Custom keys created by users to tag shipments. Available for All Modes, Truckload, LTL, Ocean, Parcel, and Air. For more information, refer to Create a Reference Key.

For more detailed information on each of the mode selections, refer to,

- [All Modes \[20\]](#)
- [Truckload \[22\]](#)
- [LTL \[26\]](#)
- [Ocean \[29\]](#)
- [Parcel \[31\]](#)
- [Rail \[33\]](#)
- [Air \[34\]](#)

5. Once you have selected the mode and the respective filtering options, click **NEXT**.

The Total Configuration page appears:

Total Configuration

SKIP ▶

Select the mode and filtering criteria that will define the total shipments to compare against the subtotal defined in step 1.

New Quick View

23
of 44,020 shipments

 All Modes

FILTERING CRITERIA

Refine the results shown in the subtotal by using the filtering options below.

 All Modes  Truckload  LTL  Ocean  Parcel  Rail  Air

6. (This step is optional. Click **SKIP** to skip this step.) Refine the results further. Click **NEXT**.

FILTERING CRITERIA

Refine the results shown in the subtotal by using the filtering options below.

 All Modes  Truckload  LTL  Ocean  Parcel  Rail  Air

Shipment Status



Scheduled Delivery



Location



Reference Key



NEXT

The Title & Settings page appears:


Title & Settings


Name your Quick View, select a number format, and add Health Scores.

Truckload Shipments Idle En Route

0.50%

40 of 7,547 shipments

 Excellent

 Truckload

TITLE

NUMBER FORMAT

Choose the format of the Quick View's subtotal.

Count Percentage

7. In the **TITLE** field, type a title for the Quick View.

8. Select the **NUMBER FORMAT**: **Count** or **Percentage**.

9. Adjust the settings in the **HEALTH SCORE** to indicate the Health Ranges of performance defined either as a Percentage of Total or Subtotal Count (Excellent, Acceptable, Concerning, Problematic).

HEALTH SCORE

Use health scores to gain high-level understanding of the subset of shipments in your Quick View. Configure the ranges below to provide insights as to what the results of your Quick View mean to your business.

Health Ranges

Define as: Percentage of Total Subtotal Count

Excellent Higher Lower than

Acceptable to

to

Higher Lower than

SAVE & FINISH

In Route

10. Click **SAVE & FINISH**. The new Quick View appears on the Configure page:

Good afternoon, Richard + ADD QUICK VIEW ▾ CANCEL **UPDATE**

You have 1,608 shipments in progress. VIEW ALL >

<p>Running Late EDIT </p> <p style="font-size: 2em; font-weight: bold;">67</p> <p>shipments DELETE </p>	<p>Last Free Day EDIT </p> <p style="font-size: 2em; font-weight: bold;">0</p> <p>shipments DELETE </p>	<p>Demurrage Risk EDIT </p> <p style="font-size: 2em; font-weight: bold;">1,016</p> <p>of 1,016 shipments DELETE </p>
<p>Out for Delivery EDIT </p> <p style="font-size: 2em; font-weight: bold;">66</p> <p>DELETE </p>	<p>Truckload Shipments Idle En Route EDIT </p> <p>DELETE </p>	

11. Click **UPDATE**. The new Shipments Quick View appears on the Dashboard:

Good afternoon, Richard CONFIGURE THIS PAGE ⚙️

You have 1,608 shipments in progress. VIEW ALL >

<p>Running Late ></p> <p>67 shipments</p>	<p>Last Free Day ></p> <p>0 shipments</p>	<p>Demurrage Risk ></p> <p>1,016 of 1,016 shipments</p>
<p>Out for Delivery ></p> <p>66 shipments</p>	<p>Truckload Shipments Idle En Route ></p> <p>9</p>	

2.1.1. All Modes Quick View

When [adding an All Modes Shipments Quick View \[14\]](#), you can choose one or more of the following filters:

- Shipment Status
- Scheduled Delivery
- Location
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exception

- Tracking Ended

Clicking **SHIPMENTS IN PROGRESS** selects both At Stop and In Transit.

Scheduled Delivery

For Scheduled Delivery you can select a time frame under PAST, PRESENT, or FUTURE.

Location

For Location, select City/State or Country. Then type a city or state, or country code. You can also click on a Location listed below the Search field. More than one Location can be selected.

Reference Key

For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.



2.1.2. Truckload Quick View

When [adding a Truckload Shipments Quick View \[14\]](#), you can choose one or more of the following filters:

- Shipment Status
- Scheduled Pickup
- Scheduled Delivery
- Timing
- Carrier
- Company
- Location
- Created By
- Temperature Tracking
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exception
- Tracking Ended

Each has criteria that can be selected.

Clicking **SHIPMENTS IN PROGRESS** selects all of the criteria under At Stop and In Transit.

Shipment Status

<p>TRACKING PENDING Select All</p> <ul style="list-style-type: none"> <input type="checkbox"/> Scheduled <input type="checkbox"/> Pending Approval <input type="checkbox"/> Pending Tracking Method <input type="checkbox"/> Acquiring Location <input type="checkbox"/> Pending Carrier 	<p>AT STOP</p> <ul style="list-style-type: none"> <input type="checkbox"/> Origin <input type="checkbox"/> Any Stop <input type="checkbox"/> Final Stop 	<p>IN TRANSIT</p> <p>IN MOTION</p> <ul style="list-style-type: none"> <input type="checkbox"/> To Origin <input type="checkbox"/> To Any Stop <input type="checkbox"/> To Final Stop 	<p>IDLE EN ROUTE</p> <ul style="list-style-type: none"> <input type="checkbox"/> To Origin <input type="checkbox"/> To Any Stop <input type="checkbox"/> To Final Stop 	<p>EXCEPTIONS</p> <ul style="list-style-type: none"> <input type="checkbox"/> Not Receiving Data 	<p>TRACKING ENDED Select All</p> <ul style="list-style-type: none"> <input type="checkbox"/> Delivered <input type="checkbox"/> Canceled <input type="checkbox"/> Approval Denied <input type="checkbox"/> Expired
--	---	--	---	--	---

SHIPMENTS IN PROGRESS

Scheduled Pickup

For Scheduled Pickup you can select a time frame under PAST, PRESENT, or FUTURE.

Scheduled Pickup

<p>PAST</p> <ul style="list-style-type: none"> <input type="radio"/> Yesterday <input type="radio"/> Last Week <input type="radio"/> Past 30 Days 	<p>PRESENT</p> <ul style="list-style-type: none"> <input type="radio"/> Today <input type="radio"/> This Week <input type="radio"/> This Month 	<p>FUTURE</p> <ul style="list-style-type: none"> <input type="radio"/> Tomorrow <input type="radio"/> Next Week <input type="radio"/> Next 30 Days
---	--	--

Scheduled Delivery

For Scheduled Delivery you can select a time frame under PAST, PRESENT, or FUTURE.

Scheduled Delivery

<p>PAST</p> <ul style="list-style-type: none"> <input type="radio"/> Yesterday <input type="radio"/> Last Week <input type="radio"/> Past 30 Days 	<p>PRESENT</p> <ul style="list-style-type: none"> <input type="radio"/> Today <input type="radio"/> This Week <input type="radio"/> This Month 	<p>FUTURE</p> <ul style="list-style-type: none"> <input type="radio"/> Tomorrow <input type="radio"/> Next Week <input type="radio"/> Next 30 Days
---	--	--

Timing

For Timing, you can choose to filter by Arrival Forecast or Actual Delivery.

Timing

ARRIVAL FORECAST	ACTUAL DELIVERY
<input type="checkbox"/> Early <input type="checkbox"/> On Time <input type="checkbox"/> Late	<input type="checkbox"/> Early <input type="checkbox"/> On Time <input type="checkbox"/> Late

Carrier

For Carrier, type a Carrier name or ID in the field. You can also click on a Carrier listed below the Search field.

Carrier

Company

For Company, type a Company Name in the field. You can also click on a Company listed below the Search field. More than one Company can be selected.

Company

Innovation Cabinetry

Location

For Location, select City/State or Country. Then type a city or state, or country code. You can also click on a Location listed below the Search field. More than one Location can be selected.

Location

LOCATION TYPE

City/State

Country

Try the country code of a stop location

AE

AL

Created By

For Created By, type the name of the user in the field. You can also click on a User name listed below the Search field. More than one User name can be selected.

Created By

Filter by Any User

Temperature Tracking

For Temperature Tracking, select one or more.

Temperature Tracking

TEMPERATURE TRACKING

Within Range

Below Low Bound Settings

Above High Bound Settings

View all

Reference Key

For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.

Reference Key

2.1.3. LTL Quick View

When [adding a LTL Shipments Quick View \[14\]](#) you can choose one or more of the following filters:

- Shipment Status
- Scheduled Pickup
- Scheduled Delivery
- Timing
- Carrier
- Company
- Location
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exception
- Tracking Ended

Each has criteria that can be selected. Clicking **SHIPMENTS IN PROGRESS** selects all of the criteria under At Stop, In Transit, and Exceptions.

Shipment Status

<p>TRACKING PENDING Select All</p> <p><input type="checkbox"/> Scheduled</p> <p><input type="checkbox"/> Attempting to Track</p>	<p>AT STOP Select All</p> <p><input type="checkbox"/> At Pickup</p> <p><input type="checkbox"/> At Terminal</p> <p><input type="checkbox"/> At Delivery</p>	<p>IN TRANSIT Select All</p> <p><input type="checkbox"/> En Route</p> <p><input type="checkbox"/> Picked Up</p> <p><input type="checkbox"/> Out for Delivery</p>	<p>EXCEPTIONS</p> <p>MISSED EVENTS Select All</p> <p><input type="checkbox"/> Pickup</p> <p><input type="checkbox"/> Interline Stop</p> <p><input type="checkbox"/> Departure</p> <p><input type="checkbox"/> Delivery</p>	<p>ISSUES Select All</p> <p><input type="checkbox"/> Held</p> <p><input type="checkbox"/> Delayed</p>	<p>NOT RECEIVING DATA Select All</p> <p><input type="checkbox"/> For 12-23 Hours</p> <p><input type="checkbox"/> For 24-47 Hours</p> <p><input type="checkbox"/> For 48-71 Hours</p> <p><input type="checkbox"/> For 72+ Hours</p>	<p>TRACKING ENDED Select All</p> <p><input type="checkbox"/> Delivered</p> <p><input type="checkbox"/> Canceled</p> <p><input type="checkbox"/> Completed With Exceptions</p> <p><input type="checkbox"/> Timed Out</p>
<div style="border: 1px solid #007bff; display: inline-block; padding: 5px 20px;">SHIPMENTS IN PROGRESS</div>						

Scheduled Pickup

For Scheduled Pickup you can select a time frame under PAST, PRESENT, or FUTURE.

Scheduled Pickup

PAST

Yesterday

Last Week

Past 30 Days

PRESENT

Today

This Week

This Month

FUTURE

Tomorrow

Next Week

Next 30 Days

Scheduled Delivery

For Scheduled Delivery you can select a time frame under PAST, PRESENT, or FUTURE.

Scheduled Delivery

PAST

Yesterday

Last Week

Past 30 Days

PRESENT

Today

This Week

This Month

FUTURE

Tomorrow

Next Week

Next 30 Days

Timing

For Timing, you can choose to filter by Arrival Forecast or Actual Delivery.

Timing

ARRIVAL FORECAST

Early On Time Late

ACTUAL DELIVERY

Early On Time Late

Carrier

For Carrier, type a Carrier name or ID in the field. You can also click on a Carrier listed below the Search field.

Carrier

Try a carrier name or ID

Company

For Company, type a Company Name in the field. You can also click on a Company listed below the Search field. More than one Company can be selected.

Company

Search by company name

Innovation Cabinetry

Location

For Location, select City/State or Country. Then type a city or state, or country code. You can also click on a Location listed below the Search field. More than one Location can be selected.

Location

LOCATION TYPE

City/State

Country

Try the country code of a stop location

AE

AL

Reference Key

For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.

Reference Key

Search by name

2.1.4. Ocean Quick View

When [adding an Ocean shipments Quick View \[14\]](#), you can choose one or more of the following filters:

- Shipment Status
- Scheduled Arrival
- Last Free Day
- Timing
- Holds & Demurrage
- Ports
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exceptions
- Tracking Ended

Each has criteria that can be selected. Clicking **SHIPMENTS IN PROGRESS** selects all of the criteria under At Stop and In Transit.

Shipment Status

<p>TRACKING PENDING</p> <p><input type="checkbox"/> Scheduled</p>	<p>AT STOP</p> <p>Select All</p> <p><input type="checkbox"/> Gate Out Empty</p> <p><input type="checkbox"/> Gate In Full</p> <p><input type="checkbox"/> Loaded</p> <p><input type="checkbox"/> Arrived</p> <p><input type="checkbox"/> Discharged</p> <p><input type="checkbox"/> Available</p> <p><input type="checkbox"/> Gate In Empty</p>	<p>IN TRANSIT</p> <p>Select All</p> <p><input type="checkbox"/> Embarked</p> <p><input type="checkbox"/> En Route</p>	<p>EXCEPTIONS</p> <p><input type="checkbox"/> Tracking Error</p>	<p>TRACKING ENDED</p> <p>Select All</p> <p><input type="checkbox"/> Gate Out - Departed Terminal</p> <p><input type="checkbox"/> Out of Network</p>
--	---	--	---	--

SHIPMENTS IN PROGRESS

Scheduled Arrival

For Scheduled Arrival you can select a time frame under PAST, PRESENT, or FUTURE.

Scheduled Arrival

PAST	PRESENT	FUTURE
<input type="radio"/> Yesterday	<input type="radio"/> Today	<input type="radio"/> Tomorrow
<input type="radio"/> Last Week	<input type="radio"/> This Week	<input type="radio"/> Next Week
<input type="radio"/> Past 30 Days	<input type="radio"/> This Month	<input type="radio"/> Next 30 Days

Last Free Day

For Last Free Day, you can select a time frame under PAST, PRESENT, or FUTURE.

Last Free Day

PAST	PRESENT	FUTURE
<input type="radio"/> Yesterday	<input type="radio"/> Today	<input type="radio"/> Tomorrow
<input type="radio"/> Last Week	<input type="radio"/> This Week	<input type="radio"/> Next Week
<input type="radio"/> Past 30 Days	<input type="radio"/> This Month	<input type="radio"/> Next 30 Days

Timing

For Timing, select the ARRIVAL FORECAST.


Timing

ARRIVAL FORECAST

Early On Time Late

Holds & Demurrage

For Holds & Demurrage, you can select Customs Hold, Line Holds, Other Holds, or Demurrage Risk.


Hold & Demurrage 

Select All

Customs Hold Line Holds Other Holds Demurrage Risk

Ports

For Ports, type a Port code in the field. You can also click on a Port listed below the Search field.

Port 

Search by port code

Reference Key

For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.

Reference Key 

Search by name

2.1.5. Parcel Quick View

When [adding a Parcel Shipments Quick View \[14\]](#), you can choose one or more of the following filters:

- Shipment Status
- Carrier
- Location
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

The slider moves right and turns blue, indicating it is active.

The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exceptions
- Tracking Ended

Each has criteria that can be selected. Clicking SHIPMENTS IN PROGRESS selects all of the criteria under At Stop and In Transit.

Shipment Status

TRACKING PENDING

Scheduled

AT STOP

At Stop

IN TRANSIT

[Select All](#)

In Transit

Out for Delivery

EXCEPTIONS

Exception

TRACKING ENDED

Delivered

Canceled

SHIPMENTS IN PROGRESS

Carrier

For Carrier, type a Carrier name or ID in the field. You can also click on a Carrier listed below the Search field.

Carrier

Try a carrier name or ID

Location

For Location, select City/State or Country. Then type a city or state, or country code. You can also click on a Location listed below the Search field. More than one Location can be selected.

Location

LOCATION TYPE

City/State

Country

Try the country code of a stop location

AE

AL

Reference Key

For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.

Reference Key

Search by name

2.1.6. Rail Quick View

When [adding a Rail shipments Quick View \[14\]](#), the only option is Shipment Status.

There are five Shipment Statuses to choose from:

- Tracking Pending
- At Stop
- In Transit
- Exception
- Tracking Ended

Each has criteria that can be selected. Clicking **SHIPMENTS IN PROGRESS** selects all of the criteria under At Stop and In Transit.

Shipment Status

<p>TRACKING PENDING</p> <p><input type="checkbox"/> Scheduled</p>	<p>AT STOP</p> <p>ORIGIN YARD Select All</p> <p><input type="checkbox"/> In Gate <input type="checkbox"/> Ramped</p>	<p>DESTINATION YARD Select All</p> <p><input type="checkbox"/> Arrived <input type="checkbox"/> Deramped <input type="checkbox"/> Notified <input type="checkbox"/> Out Gate</p>	<p>IN TRANSIT</p> <p><input type="checkbox"/> En Route</p>	<p>TRACKING ENDED</p> <p>Select All</p> <p><input type="checkbox"/> Departed Stop <input type="checkbox"/> Timed Out <input type="checkbox"/> Canceled</p>
--	---	--	---	---

SHIPMENTS IN PROGRESS

2.1.7. Air Quick View

When [adding an Air Quick View \[14\]](#), you can choose one or both of the following filters:

- Shipment Status
- Reference Key

To select a filter, click the grayed-out slider.



NOTE

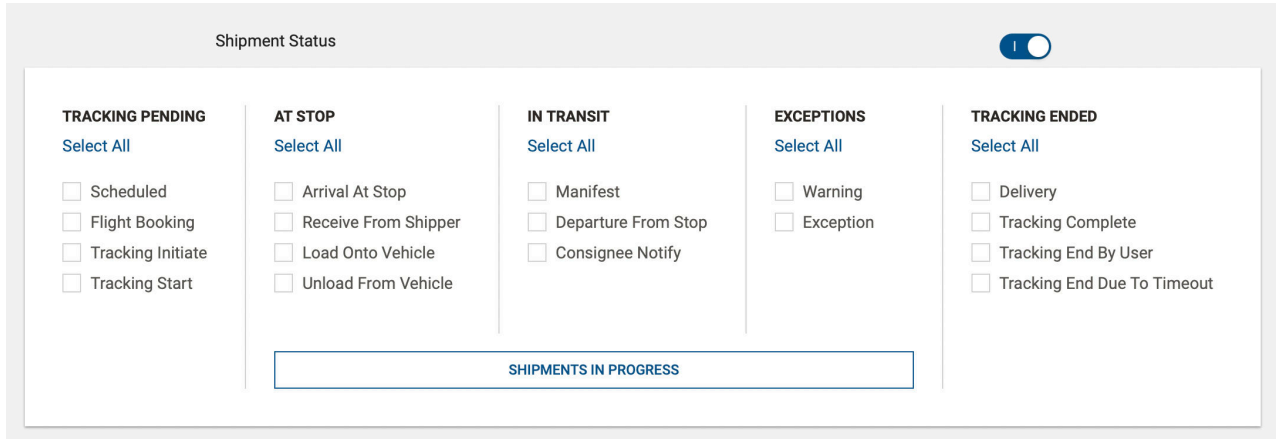
The slider moves right and turns blue, indicating it is active.

Shipment Status

There are five Shipment Statuses to choose from:

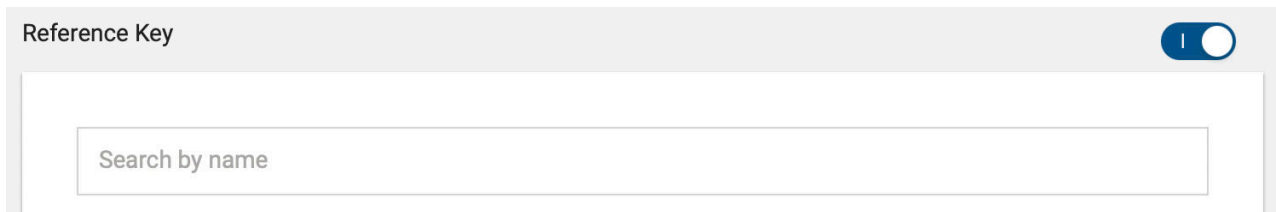
- Tracking Pending
- At Stop
- In Transit
- Exception
- Tracking Ended

Each has criteria that can be selected. Clicking **SHIPMENTS IN PROGRESS** selects all of the criteria under At Stop and In Transit.



Reference Key

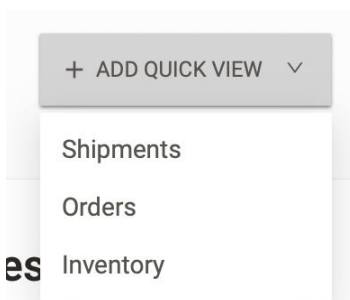
For Reference Key, search or select from keys created to tag particular types of shipments. You can also click on a Reference Key listed below the Search field.



2.2. Add an Orders Quick View

To add an Orders Quick View to the Dashboard,

1. On the Dashboard, click **CONFIGURE THIS PAGE**.
2. Click **ADD QUICK VIEW**. The drop-down menu appears:



3. Click **Orders**. The Quick View Setup opens, displaying the Subtotal page:

Quick View Setup



1. Subtotal

2. Total

3. Title & Settings

Subtotal Configuration

Select the mode and filtering criteria that will define the orders included in the Quick View. You can define a total to compare the subtotal against in step 2.

New Quick View

of Results

orders

Order Type ▼

The following filters can be set:

- Order Type
- Status
- Date Ranges
- Location
- Additional Order IDs
- Tags
- Transportation

3. Click the Down Arrow to view the options for each filter.

4. For Order Type, the options are: Sales, Purchase, Advanced Shipment, or Warehouse Movement.

Order Type

Sales

Purchase

Advanced Shipment

Warehouse Movement

5. For Order Status, you can choose Submitted, Received, Processing, Accepted, Fulfilled, Rejected, or Canceled.

Order Status

- Submitted
- Received
- Processing
- Accepted
- Fulfilled
- Rejected
- Canceled

6. For Date Ranges, you can set one or more of the following: Order Submission Date, Supplier Ready Date, or Original Delivery Date.

Date Ranges ^

Order Submission Date

Add Dates ▼

Supplier Ready Date

Add Dates ▼

Original Delivery Date

Add Dates ▼

Each drop-down list for the Date fields contains these choices: Yesterday, Today, Tomorrow, Last 7 Days, Last 30 Days, and Custom Date Range.

Selecting Custom Date Range opens a Calendar from which you can select specific dates.

Order Submission Date

Add Dates

Yesterday

Today Yesterday

Tomorrow

Last 7 Days

Last 30 Days

Custom Date Range

7. For Location, you can choose Origin, Destination, Vendor, or Bill To.

Location

Location Type

Select Type

Origin

Destination

Vendor

Bill To

8. For Additional Order IDs, you can choose Contract, Manufacturer, Season, Promotion, or Vendor.

Additional Order IDs

ID Category

Select Category

Contract

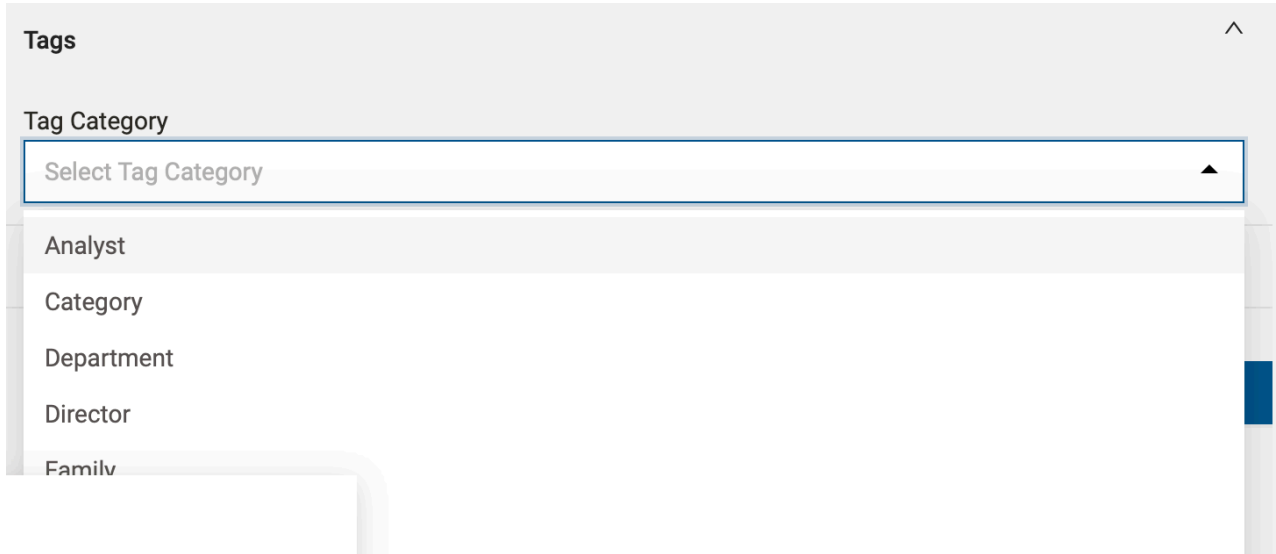
Manufacturer

Season

Promotion

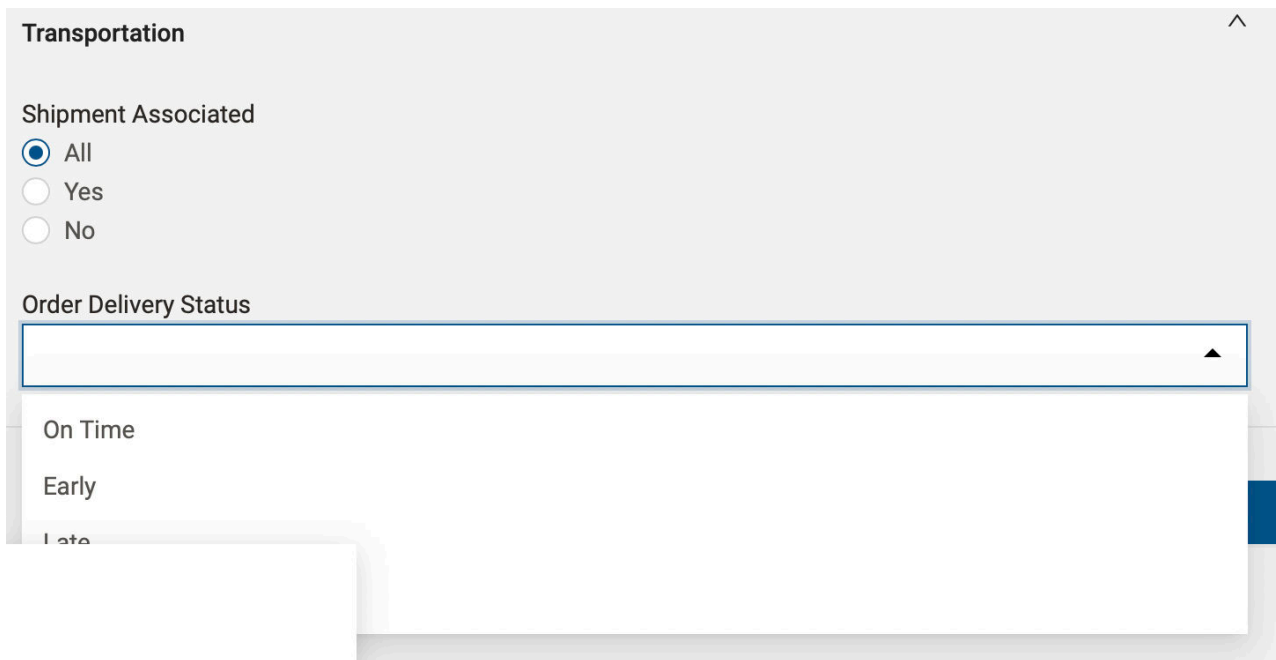
Vendor

9. For Tags, you can choose Analyst, Category, Department, Director, Family, Group, Manager, or Sector.



10. For Transportation, there are two filters:

- Shipment Associated (All, Yes, No)
- Order Delivery Status (On Time, Early, Late, Unknown)



11. Once all the filtering criteria have been selected, click **NEXT**.

The Total Configuration page appears:

Total Configuration

[SKIP ▶](#)

Select the mode and filtering criteria that will define the total orders to compare against the subtotal defined in step 1.

New Quick View

372,603
of 374,666 orders

Order Type



Order Status



Date Ranges



Location



Additional Order IDs



12. (This step is **optional**. To skip this step, click SKIP.) Refine the results further. Click **NEXT**.

The Title & Settings page appears:

Quick View Setup 1. Subtotal 2. Total 3. Title & Settings

Title & Settings

Name your Quick View, select a number format, and add Health Scores.

New Quick View

99.40%

372,603 of 374,666 orders

👍 Excellent

TITLE

NUMBER FORMAT
 Choose the format of the Quick View's subtotal.
 Count Percentage

HEALTH SCORE

13. In the TITLE field, type a title for the Quick View.

14. Select the NUMBER FORMAT: Count or Percentage.

15. Adjust the settings in the HEALTH SCORE to indicate the Health Ranges of performance defined either as a Percentage of Total or Subtotal Count (Excellent, Acceptable, Concerning, Problematic).

HEALTH SCORE

Use health scores to gain high-level understanding of the subset of orders in your Quick View. Configure the ranges below to provide insights as to what the results of your Quick View mean to your business.

Health Ranges

Define as: Percentage of Total Subtotal Count

👍 Excellent Higher Lower than

✓ Acceptable to

to

Higher Lower than

SAVE & FINISH

16. Click **SAVE & FINISH**. The new Quick View appears on the Configure page:

Good afternoon, Richard + ADD QUICK VIEW ▾ CANCEL **UPDATE**

You have 1,508 shipments in progress. VIEW ALL >

<p>Running Late EDIT ✎</p> <p>66 shipments DELETE 🗑</p>	<p>Last Free Day EDIT ✎</p> <p>0 shipments DELETE 🗑</p>	<p>Demurrage Risk EDIT ✎</p> <p>1,457 of 1,457 shipments DELETE 🗑</p>
<p>Out for Delivery EDIT ✎</p> <p>33 shipments DELETE 🗑</p>	<p>Purchases Accepted EDIT ✎</p> <p>99.40% DELETE 🗑</p> <p>372.603 of 374.667 orders</p>	<p>Truckload Shipments Idle En Route EDIT ✎</p> <p>DELETE 🗑</p>

17. Click **UPDATE**.

The new Orders Quick View appears on the Dashboard:

Good afternoon, Richard CONFIGURE THIS PAGE ⚙

You have 1,508 shipments in progress. VIEW ALL >

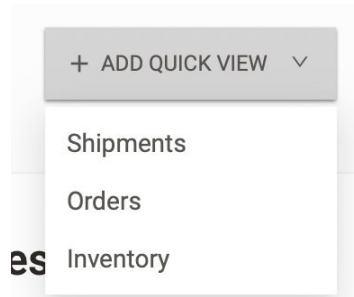
<p>Running Late ></p> <p>66 shipments</p>	<p>Last Free Day ></p> <p>0 shipments</p>	<p>Demurrage Risk ></p> <p>1,457 of 1,457 shipments</p>
<p>Out for Delivery ></p> <p>33</p>	<p>Purchases Accepted ></p> <p>372,603</p>	<p>Truckload Shipments Idle En Route ></p> <p>7</p>

2.3. Add an Inventory Quick View

To add an Inventory Quick view to the Dashboard,

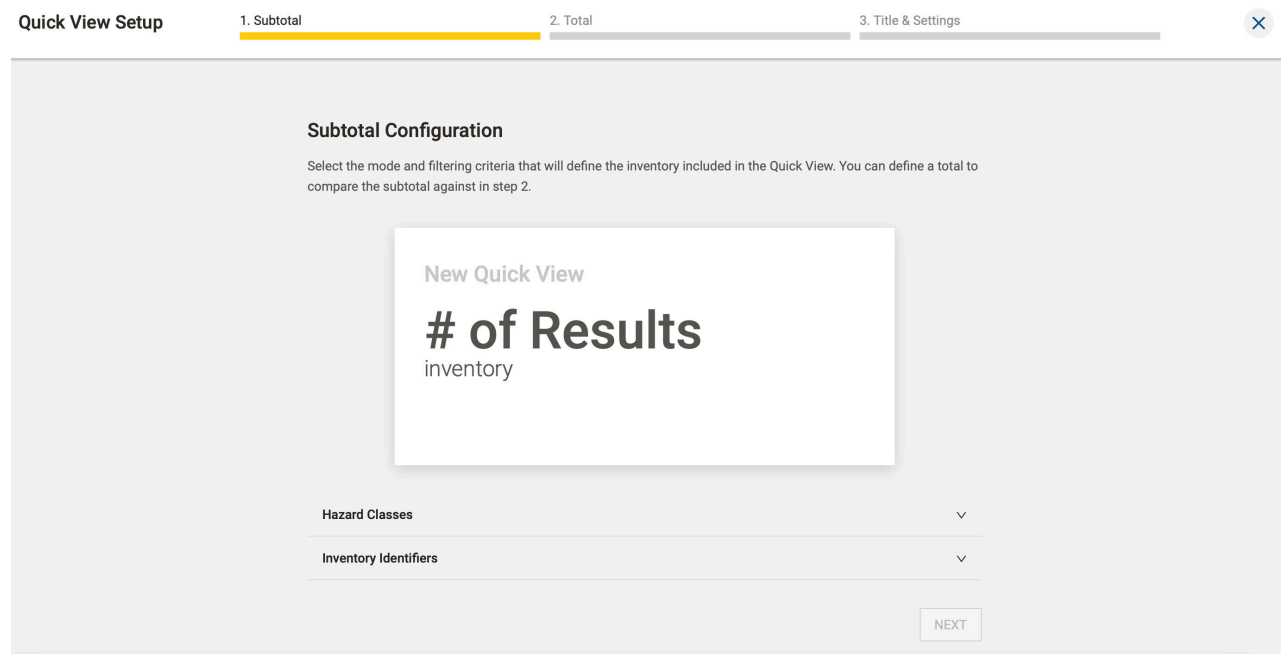
1. On the Dashboard, click **CONFIGURE THIS PAGE**.
2. Click the **ADD QUICK VIEW** button.

The drop-down menu appears:

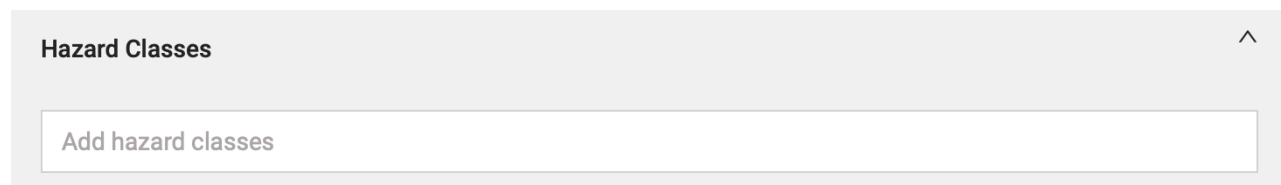


3. Click **Inventory**.

The Quick View Setup opens, displaying the Subtotal page.



4. For the Hazard Classes, you can type a Hazard class in the field.



5. For the Inventory Identifiers, select a Category from the drop-down list: Department, Sub Department, Category, Group, Family, Vendor, Manufacturer, Promotion.

The screenshot shows a form titled "Inventory Identifiers" with a sub-section "Inventory Identifier Category". A dropdown menu is open, displaying a list of categories: Department, Sub Department, Category, Group, Family, Vendor, Manufacturer, and Promotion. The "Family" option is currently selected and highlighted.

Once a Category is selected, type a value in the Inventory Identifier Values field.

The screenshot shows the "Inventory Identifiers" form with "Department" selected in the "Inventory Identifier Category" dropdown. Below it, the "Inventory Identifier Values" field contains the text "Select values".

6. Click **NEXT**.

The Total Configuration page appears:

Total Configuration

[SKIP ▶](#)

Select the mode and filtering criteria that will define the total inventory to compare against the subtotal defined in step 1.

New Quick View

1,000,000
of 1,000,000 inventory

Hazard Classes



Inventory Identifiers

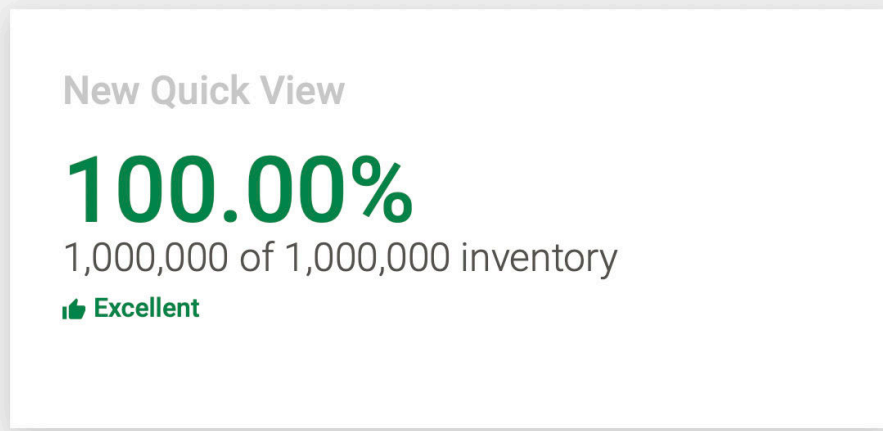
[NEXT](#)

7. (This step is **optional**. To skip this step, click **SKIP**.) Refine the results further. Click **NEXT**.

The Title & Settings page appears:

Title & Settings

Name your Quick View, select a number format, and add Health Scores.



TITLE

Add a descriptive title: e.g., "Hazard Class 1 inventory"

NUMBER FORMAT

Choose the format of the Quick View's subtotal.

Count Percentage

HEALTH SCORE



8. In the TITLE field, type a title for the Quick View.
9. Select the NUMBER FORMAT: Count or Percentage.
10. Adjust the settings in the HEALTH SCORE to indicate the Health Ranges of performance defined either as a Percentage of Total or Subtotal Count (Excellent, Acceptable, Concerning, Problematic).

Health Ranges

Define as: Percentage of Total Subtotal Count

Excellent Higher Lower than 50.0%

Acceptable 20.0% to 49.9%

Concerning 10.0% to 19.9%

Problematic Higher Lower than 9.9%

SAVE & FINISH

11. Click **SAVE & FINISH**.

The new Quick View appears on the Configure page:

Good afternoon, Richard + ADD QUICK VIEW ▾ CANCEL **UPDATE**

You have 1,642 shipments in progress. VIEW ALL >

<p>Running Late EDIT ✎</p> <p>51 shipments DELETE 🗑</p>	<p>Last Free Day EDIT ✎</p> <p>0 shipments DELETE 🗑</p>	<p>Out for Delivery EDIT ✎</p> <p>1 shipments DELETE 🗑</p>
<p>Demurrage Risk EDIT ✎</p> <p>1,625 of 1,625 shipments DELETE 🗑</p>	<p>Vendor Inventory EDIT ✎</p> <p>100.00% DELETE 🗑</p> <p>1,000,000 of 1,000,000</p>	<p>Truckload Shipments Idle En Route EDIT ✎</p> <p>DELETE 🗑</p>

12. Click **UPDATE**.

The new Orders Quick View appears on the Dashboard:

Good afternoon, Richard CONFIGURE THIS PAGE ⚙️

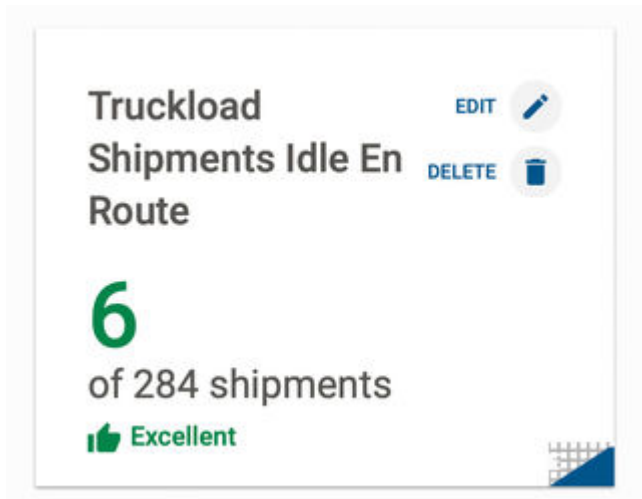
You have 1,642 shipments in progress. VIEW ALL >

<p>Running Late ></p> <p>51 shipments</p>	<p>Last Free Day ></p> <p>0 shipments</p>	<p>Out for Delivery ></p> <p>1 shipments</p>
<p>Demurrage Risk ></p> <p>1,625 of 1,625 shipments</p>	<p>Vendor Inventory ></p> <p>1,000,000 of 1,000,000 inventory</p>	<p>Truckload Shipments Idle En Route ></p> <p>11</p>

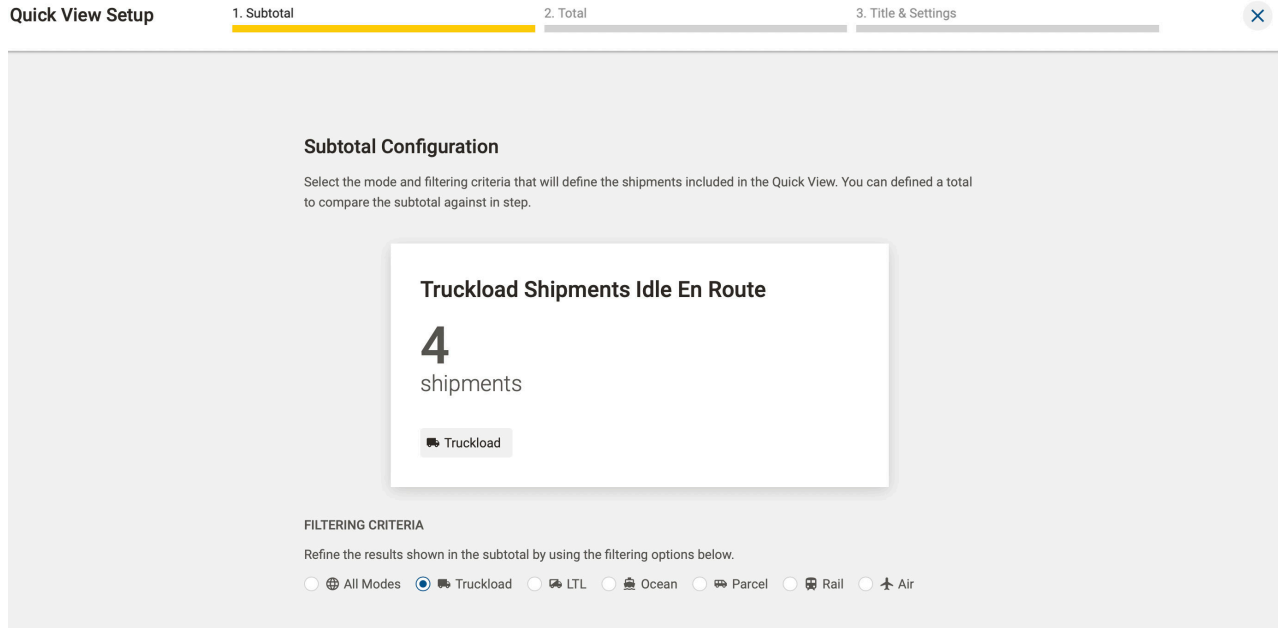
2.4. Edit a Quick View

To edit a Quick View tile,

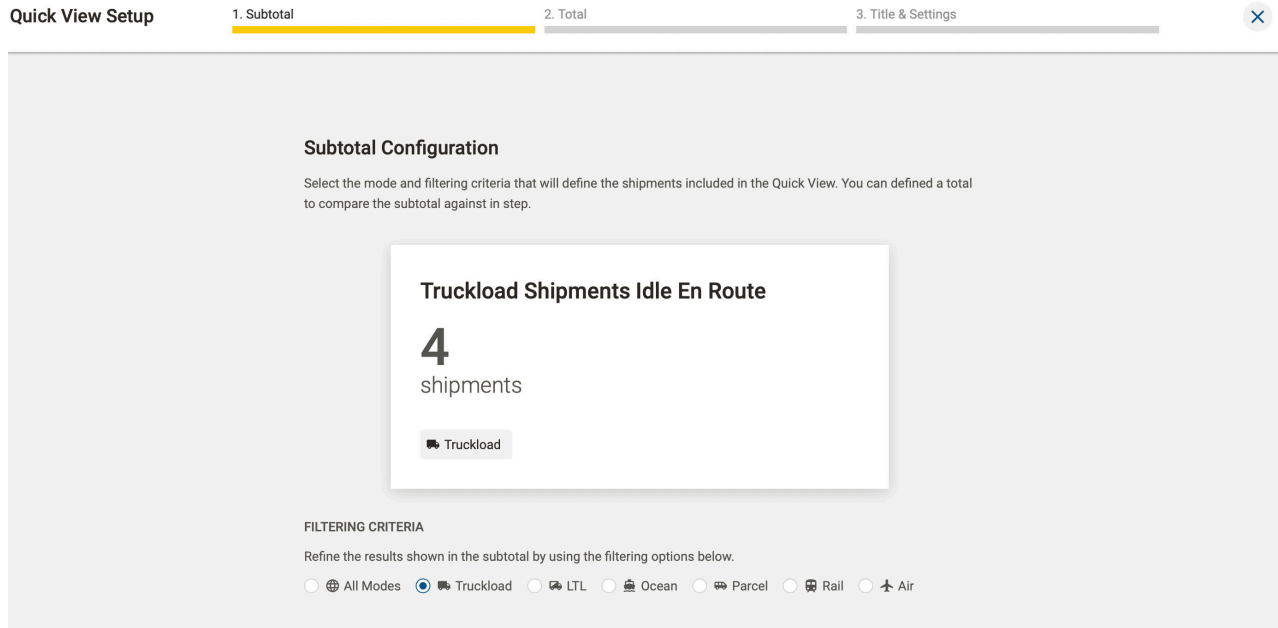
1. On the Dashboard, click **CONFIGURE THIS PAGE**.
2. On the Quick View tile you want to edit, click **EDIT**.



The Quick View Setup opens, displaying the Subtotal page:



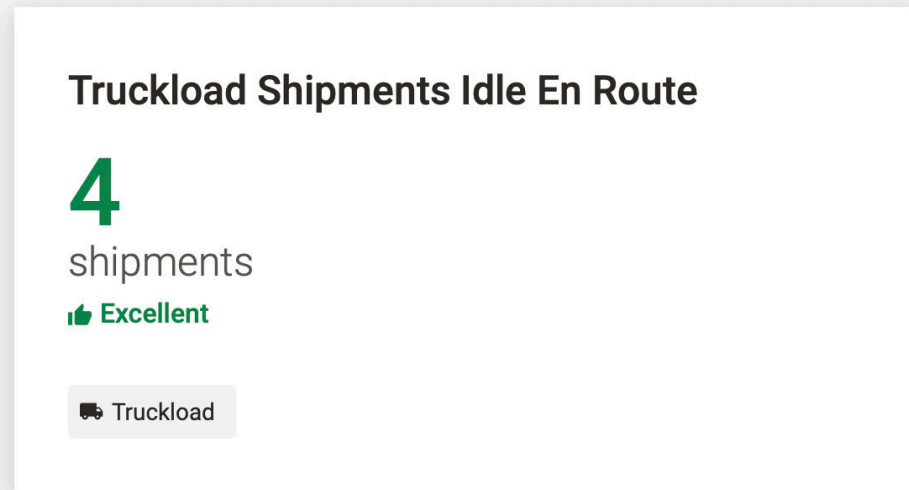
3. Make the desired changes to the FILTERING CRITERIA, then click **NEXT**. The Total Configuration page appears:



4. (This step is optional. To skip this step, click **SKIP**.) Make further changes to the FILTERING CRITERIA, then click **NEXT**. The Title & Settings Page appears:

Title & Settings

Name your Quick View, select a number format, and add Health Scores.



TITLE

NUMBER FORMAT

To display the Quick View count as a percentage, complete [step 2](#).

Count Percentage

5. Make the desired changes to the TITLE or the HEALTH SCORE. Then click **SAVE & FINISH**. The Configuration page appears.

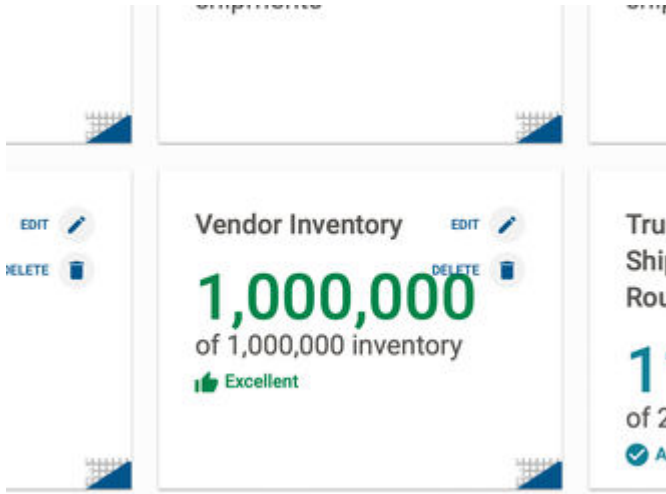
6. Click **UPDATE**.

The changes are saved. A confirmation message appears. The updated Dashboard appears.

2.5. Delete a Quick View

To delete a Quick View tile,

1. On the Dashboard, click **CONFIGURE THIS PAGE**.
2. On the Quick View tile you want to delete, click **DELETE**.



The tile is deleted.

3. Click **UPDATE**.

The changes are saved. A confirmation message appears.

2.6. Move a Quick View

To move a Quick View tile on the Dashboard,

1. On the Dashboard, click **CONFIGURE THIS PAGE**.

2. Click on a tile, hold down the right mouse button, and drag the tile to your preferred location on the dashboard.

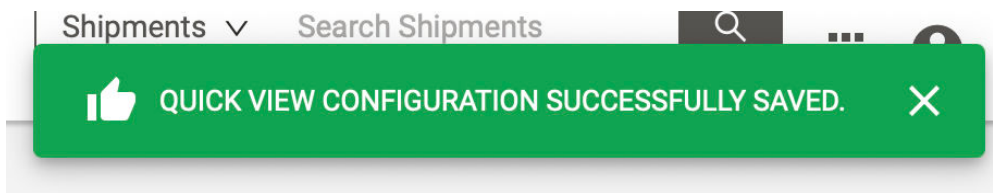
The other tiles automatically arrange themselves around the tile being moved.



NOTE

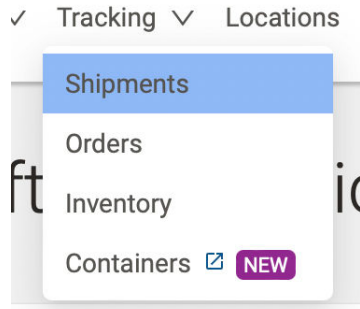
Click the **CANCEL** button to discard any changes.

3. Once the tiles are arranged as desired, click the **UPDATE** button. The changes are saved. A confirmation message appears:



3. Track Shipments

To view shipments, on the Menu Bar select **Tracking > Shipments**.



The Shipments List page appears, displaying all shipments:

The screenshot shows the 'Shipments' page with the following details:

- Navigation:** project44 Dashboard Booking Tracking Locations Analytics Network Slot Booking
- Search:** Search Shipments (Search multiple fields)
- Buttons:** ADD SHIPMENT
- REFINE RESULTS:** 42,558 RESULTS (DOWNLOAD CSV)
- Sorted by:** Created by date (Most Recent)
- MODE:** All Modes
- FILTERS:** Shipment Status, Event, Location, Reference Key
- Shipment Card 1:**
 - BOL#JB-12345** (Updated 0 min ago)
 - US XPRESS INC** (Chicago, IL) → **Port of Long Beach** (Long Beach, CA)
 - Timeline:** 12/17/21 at 6:00 PM EST → 12/20/21 at 6:30 PM EST
 - Status:** Acquiring Location • We are waiting to receive the first location update for the vehicle.
- Shipment Card 2:**
 - BOL#09877777777** (Updated 59 min ago)
 - SABIN CASTILLO MENDOZA** (San Francisco, CA) → **WXYZ** (Chicago, IL)
 - Timeline:** 12/28/21 at 10:00 AM EST → 01/01/22 at 10:00 AM EST
 - Status:** Pending tracking method
- Shipment Card 3:**
 - Air Waybill Number#020-89531540** (Not Specified) → (Not Specified)
 - Status:** TRACKING | Shipment has been scheduled

The following criteria can be used to filter the list. These change depending on the mode selected.

- **MODE** – All Modes, Truckload, LTL, Ocean, Parcel, Rail, Air.
- **Shipment Status** – Tracking Pending, At Stop, In Transit, Exception, Tracking Ended. Fields within these categories change depending on the mode selected.
- **Event** – Select the Scheduled Delivery date or date range in a calendar.
- **Location** – A Company Name, ID, or address of a stop.
- **Reference Key** – Select a Reference Key name.

In addition to filtering the list, you can also perform the following tasks:

- [Search Shipments \[53\]](#)

- [View the Status of a Shipment \[54\]](#)
- [Add a Shipment for Tracking \[56\]](#)


3.1. Search Shipments

The Search field, located in the [menu bar \[7\]](#), enables you to search for a unique shipment, or a group of shipments that meet specified criteria.



TIP

The Search field can be accessed on multiple pages in the VOC.

[Search multiple fields](#)

For example, you can search by a carrier that is handling the freight, or a customer that the freight is being delivered to. You can also search using reference numbers for line items that a load is carrying (i.e. PO number or SKU).

To search shipments,

1. In the **Search** field, type the criteria and click the **Magnifying Glass**.

[Search multiple fields](#)

The Shipments Tracking page appears, displaying a list of shipments meeting the search criteria:

Shipments

ADD SHIPMENT

REFINE RESULTS

23 RESULTS FOR "WERNER" [DOWNLOAD CSV](#) Sorted by: Created by date (Most Recent)

MODE
All Modes

FILTERS CLEAR ALL

Shipment Status
In Transit
At Stop

Event
Location
Reference Key

BOL#387129432618 Westville Distribution Center → DG EUREKA IL MAIL
WERNER ENTERPRISES INC Westville, IN → Eureka, IL
12/06/21 at 10:30 AM EST 12/06/21 at 8:00 PM EST
Updated 1 hr and 3 min ago

ARRIVED ON TIME At Stop

MADE VISIBLE BY BARNES WHOLESALE SERVICES

BOL#309465088683 Pottsville Distribution Center → DG SPRINGFIELD WV MAIL
WERNER ENTERPRISES INC Pottsville, PA → Springfield, WV
12/06/21 at 9:00 AM EST 12/06/21 at 7:30 PM EST
Updated 26 min ago

ARRIVED ON TIME At Stop • Dwell time 33 min

MADE VISIBLE BY BARNES WHOLESALE SERVICES

BOL#137581799794 Westville Distribution Center → DG LAPEER MI MAIL

2. Click on a shipment to [view its details \[54\]](#).

3.2. View the Status of a Shipment

To view the status of a shipment, on the [Shipments Tracking page \[52\]](#) click a shipment.

The Shipment Details page appears:

Shipment Details

NOTES ALERTS

BOL: 366512913678 Region: United States

This shipment has emitted 0 metric tons of CO2

At Stop ARRIVED ON TIME

Stopping in Richlands, NC DWELL TIME 6 HR AND 40 MIN
0 Miles Traveled
154.9 Miles Remaining

We have a live connection to the carrier's API Last shipment update 12/06/21 at 4:07 PM EST

MADE VISIBLE BY BARNES WHOLESALE SERVICES

Carrier
WERNER ENTERPRISES INC
SCAC WENP
DOT Number 53467
MC Number 138328

Timeline

12/06/21 7:48 AM EST

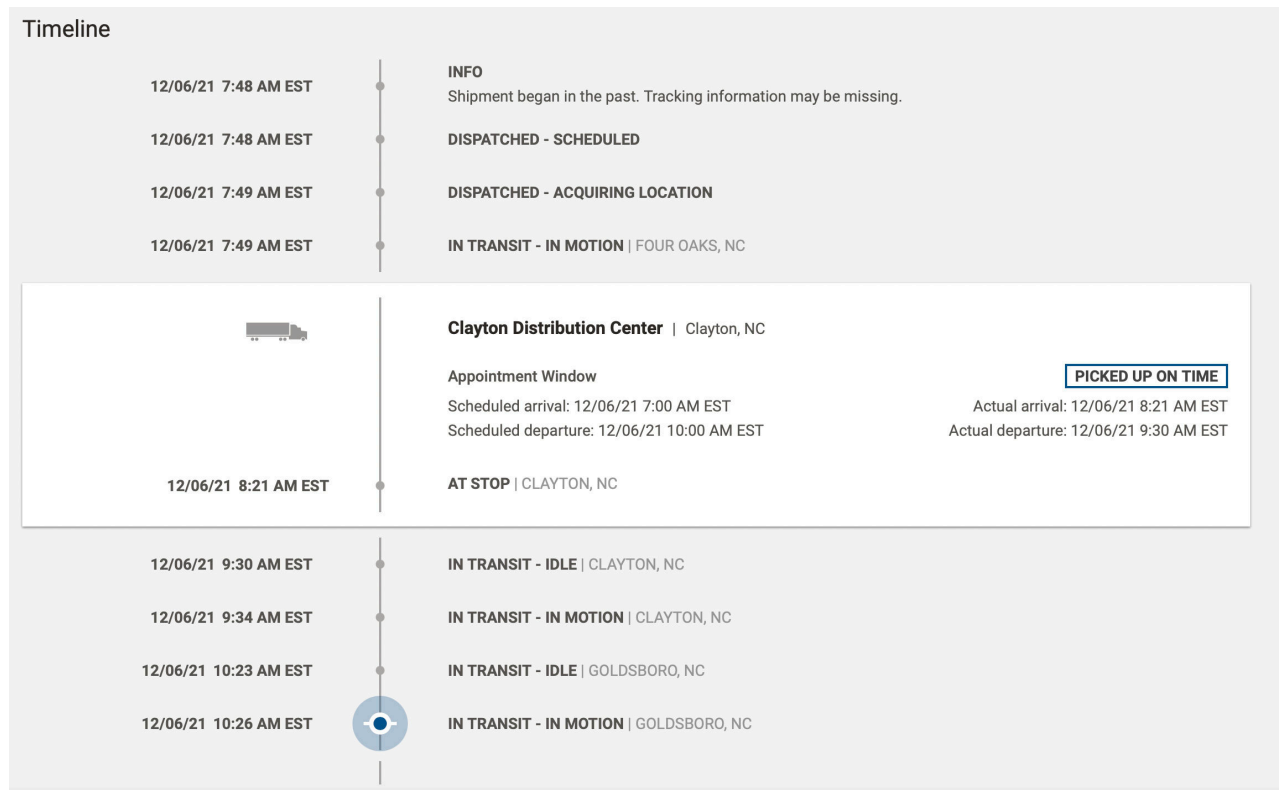
INFO
Shipment began in the past. Tracking information may be missing.

At the top of the page, depending on the mode, the following information is displayed.

- Bill of Lading number (BOL)
- Container ID
- Shipment Type
- Region
- Amount of CO2 in metric tons emitted
- Arrival Forecast (ETA)
- Current Location
- Remaining Mileage
- Time Since Last Update
- Carrier Information

3.2.1. Timeline

Below is the Timeline for the shipment. This includes the city or town of each stop, scheduled arrival/departure times, and either ETA or actual arrival time if the truck has arrived at the stop.



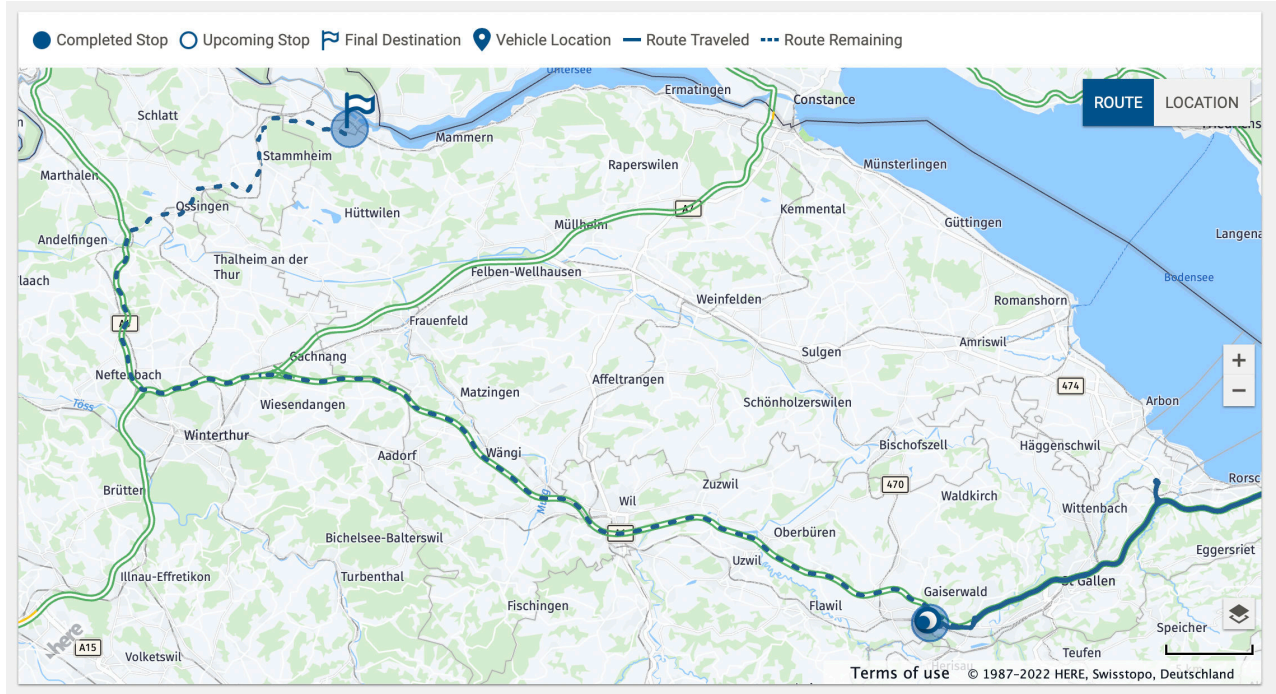
3.2.2. Map

Below the Timeline is a map showing the Route Traveled by the driver (solid line) and the Route Remaining (dotted line).

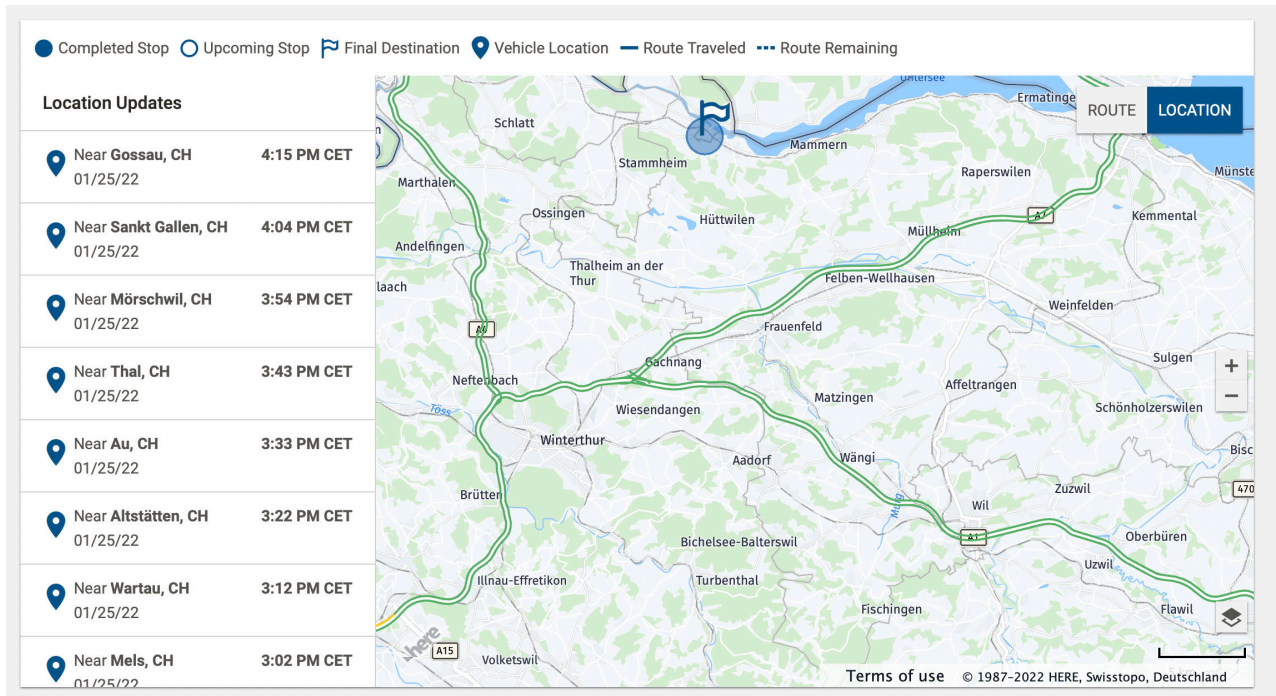


NOTE

A driver might take a different route than what is expected.



You can view the route either in route view (default) or location view. Click **LOCATION** to open the location view. The location view plots each location update on the map and also renders a list of locations and timestamps on the left-hand side of the map.



3.3. Add a Shipment for Tracking

To add a shipment for tracking,

1. On the [Shipments Tracking page \[52\]](#), click **ADD SHIPMENT**.

Shipments

ADD SHIPMENT

REFINE RESULTS 1,417 RESULTS [DOWNLOAD CSV](#) Sorted by: Created by date (Most Recent) ▼

MODE

FILTERS [CLEAR ALL](#)

Shipment Status

Event
 Location
 Reference Key

Air Waybill Number#695-29500785 Singapore Changi Airport Singapore → Dallas Fort Worth International Airport Dallas-Fort Worth

Updated 3 days ago

Arrival At Stop

Air Waybill Number#15710778213 Frankfurt am Main Airport Frankfurt → Hamad International Airport Doha

Updated 9 hr and 10 min ago

Receive From Shipper

BOL#182028147801 1006_VZ Bern Niederbottigen Bern, CH → 21502_Frutigen Anhängera Bern

Transduna 12/08/21 at 7:00 AM EST → 12/08/21 at 5:00 PM EST

The New Shipment pop-up window appears:

New Shipment

CARRIER
SHIPMENT
PICKUP
DELIVERY
STOPS
SUMMARY

CARRIER INFORMATION

Carrier Type

SCAC
 MC
 DOT
 EU

Carrier ID

Enter a SCAC

CANCEL
NEXT

2. Enter the Carrier Information.

- Carrier Type – SCAC, MC, or DOT

- Carrier ID field

3. Click **NEXT**.

New Shipment

CARRIER SHIPMENT PICKUP DELIVERY STOPS SUMMARY

TRACKING METHOD

Carrier Connection

SHIPMENT ID (at least one is required)

BOL Number

ID shipment by BOL #

Order Number

ID shipment by Order #

PREVIOUS CANCEL **NEXT**

4. Enter the Shipment Information: either BOL Number or Order Number.

5. Click **NEXT**.

New Shipment

CARRIER SHIPMENT PICKUP DELIVERY STOPS SUMMARY

PICKUP FROM

Company

Address Line 1

Address Line 2

Zip **City** **State** **Country**

PICKUP WINDOW

Start Date **Start Time** **End Date** **End Time**

 to

CONTACT INFORMATION (optional)

6. Enter the Pickup information.

- Company
- Address
- Pickup Window – Date and timespan for the pickup to occur.
- Contact Information – This is optional.

PICKUP WINDOW

Start Date **Start Time** **End Date** **End Time**

 to

CONTACT INFORMATION (optional)

First Name **Last Name**

Phone Number **E-mail**

PREVIOUS **CANCEL** **NEXT**

7. Click **NEXT**.

New Shipment

CARRIER SHIPMENT PICKUP DELIVERY STOPS SUMMARY

DELIVERING TO

Company

Address Line 1

Address Line 2

Zip City State Country

DELIVERY WINDOW

Start Date Start Time to End Date End Time

CONTACT INFORMATION (optional)

8. Enter the Delivery information.

- Company
- Address
- Delivery Window – Date and timespan for the pickup to occur.
- Contact Information – This is optional.

CONTACT INFORMATION (optional)

First Name **Last Name**

Phone Number **E-mail**

[PREVIOUS](#) [CANCEL](#) [ADD STOP](#) [NEXT](#)

9. Click **NEXT**.

The Summary page appears.

New Shipment

[CARRIER](#) [SHIPMENT](#) [PICKUP](#) [DELIVERY](#) [STOPS](#) [SUMMARY](#)

SUMMARY

BOL# 098777777777
SABIN CASTILLO MENDOZA

Tracking Method Carrier Connection

Pickup **ABCDE**
APPOINTMENT WINDOW
12/28/21 at 7:00 AM - 12/29/21 at 7:00 PM

Delivery **WXYZ**
APPOINTMENT WINDOW
01/01/22 at 9:00 AM - 01/02/22 at 5:00 PM

[PREVIOUS](#) [CANCEL](#) [SUBMIT](#)

10. Click **SUBMIT**.

The shipment is added to tracking and the [Shipments List page \[52\]](#) appears.

4. OTR Rating

Over the Road (OTR) Rating enables you to request quotes for a shipment from providers, select a quote, and dispatch the shipment.

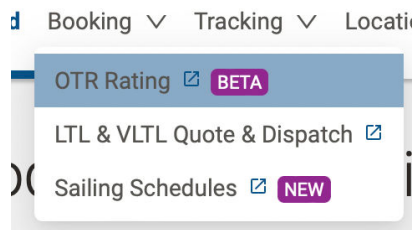


NOTICE

This is in BETA.

4.1. View Current Quote Request

To open the OTR Quote Request page, on the menu bar, select **Booking > OTR Rating**:



A list of the current quote requests for shipments is displayed:

Quote requests Bookings Templates Providers

Quote requests NEW QUOTE FROM TEMPLATE NEW QUOTE REQUEST

Name	Requested pick up	Requested drop off	Lowest quote	Created at
VTM	30 Nov, 2021	10 Dec, 2021	N/A	24 Nov, 2021

< 1 > 1 - 1 of 1

The list of quote requests includes the following information.

- **Name** – Name of the request. Clicking the name opens the [Quote Request Details page \[65\]](#).
- **Requested pick up** – Date requested for shipment pick up.
- **Requested drop off** – Date requested for shipment delivery.
- **Lowest quote** – Lowest quote received from providers.
- **Created at** – Date quote was created.

From this page you can,

- [Request a New Quote \[66\]](#)
- [View the Details of a Quote Request \[65\]](#)
- [Book a Quote \[71\]](#)
- Request a New Quote from a Template
- View Quote Templates
- View Providers

4.2. View the Details of a Quote Request

To view the details of a quote request, on the Quote Request page, click the name of a quote request in the list:

Quote requests

[NEW QUOTE FROM TEMPLATE](#) [NEW QUOTE REQUEST](#)

Name	Requested pick up	Requested drop off	Lowest quote	Created at
TP Incorporated	10 Dec, 2021	N/A	\$4,150.00 USD	09 Dec, 2021
VTM	30 Nov, 2021	10 Dec, 2021	N/A	24 Nov, 2021

< 1 > 1 - 2 of 2

The Quote Request Details page appears, displaying the details of the shipment and any quotes received for the shipment:

[Quote requests](#) [Bookings](#) [Templates](#) [Providers](#)

TP Incorporated

Details

LANE

ORIGIN
321 Main St, San Francisco, CA, 94105
Dock: 07:00am - 05:00pm

DESTINATION
4400 N Ashland Ave, Chicago, IL, 60640

SHIPMENT

Requested pick up
10 Dec, 2021

Requested delivery
-

Load preference
Exclusive Usage

Size
50 linear ft.

Weight
25000 lbs

Booking

BOOKED Test Expires 11 Dec, 2021- 4:53pm **\$4,150.00 USD**

Load preference: Exclusive Usage | Estimated transit time: 4 days | Pick up: 10 Dec, 2021- 4:51pm | Drop off: 14 Dec, 2021- 4:51pm [VIEW BOOKING](#)

Quotes

EXPIRED Test Expires 11 Dec, 2021- 4:52pm **\$4,150.00 USD**

Load preference: Exclusive Usage | Estimated transit time: 4 days | Pick up: 10 Dec, 2021- 4:51pm | Drop off: 14 Dec, 2021- 4:51pm

Need more options? Request email quotes from your provider or add more providers that offer instant quoting.

[Help](#)

The details include the following information:

- **Origin** – Origin address for the shipment.
- **Destination** – Destination added for the shipment.
- **Requested pick up** – Requested date for shipment pickup.
- **Requested delivery** – Requested date for shipment delivery.

- **Load preference** – Exclusive Usage (no other freight may be added to the truck) or Shared (other freight can be added to the truck).
- **Size** – Size of the shipment in linear feet.
- **Weight** – Weight of the shipment in pounds.
- **Item description** – Description of the shipment.

If a shipment has a booking, you can view the booking information by clicking **VIEW BOOKING**.

4.3. Request a New Quote

To request a new quote,

1. On the [Quote Requests Page \[64\]](#), click the **NEW QUOTE REQUEST** button.



The Create Quote Request page appears.

Create quote request

[START FROM TEMPLATE](#)



TIP

If you have a template for a quote request, you can use it by clicking the **START FROM TEMPLATE** button.

Item description *

Origin address *

> [Add origin details](#)

Destination address *

> [Add destination details](#)

Save as quote template

2. Enter the information for the shipment. Fields marked with a red (*) asterisk are mandatory.

- **Name** – Enter a name for this quote request.
- **Requested pickup / Requested delivery** – Select the dates for these fields. Clicking these fields opens a calendar.
- **Load preference** – Choose either Exclusive Usage or Shared.
- **Size** – Enter the length of the shipment in feet.
- **Weight** – Enter the weight of the shipment in pounds.
- **Item description** – Enter a description of the shipment.
- **Origin address** – Address where the shipment will be picked up. Clicking Add origin details displays several optional fields.

Origin address *

Enter address



✓ Add origin details

Appointment details

Appointment required

First come first serve (FCFS)

Dock open **Dock closed**

Select time  Select time 

Pick up details

Call before pick up

Dock pick up

Locked gate

- **Destination address** – Enter the address where the shipment will be sent. Clicking Add destination details displays several optional fields.

Destination address *

Enter address



✓ Add destination details

Appointment details

Appointment required

First come first serve (FCFS)

Dock open **Dock closed**

Select time  Select time 

Delivery details

Call before delivery

Dock delivery

Locked gate

- **Save quote as template** – Clicking this checkbox opens the Template Name field. Enter a name in this field. When the quote is created, the quote is saved as a template.

Save as quote template


Template Name *





3. Click the **CREATE QUOTE REQUEST** button.

The Request quotes by email page appears.

Request quotes by email

Select providers to send quote requests. You will be able to compare quotes after they respond.

1 providers selected.  **REQUEST**

<input checked="" type="checkbox"/> Provider	Quote request contact	
<input type="checkbox"/> Project44 Test Carrier	mhenke@project44.com	
<input type="checkbox"/> project 44 test	mhenke@project44.com	
<input checked="" type="checkbox"/> Test	rhellinga@project44.com	
<input type="checkbox"/> Gatehouse	ole@gatehouse.dk	

1 - 5 of 6

4. Select a **provider** by clicking the checkbox next to its name. Select as many providers as needed.

5. Click the **Select date and time field** to set the deadline for the quote(s).

6. Click the **REQUEST** button.

The quote request is sent to the providers.

Quotes

PENDING Test Expires -- \$--.-

Load preference	Estimated transit time	Response deadline
Exclusive Usage	--	10 Dec, 2021- 4:47pm

Request quotes by email

Select providers to send quote requests. You will be able to compare quotes after they respond.

0 providers selected.

<input type="checkbox"/> Provider	Quote request contact
-----------------------------------	-----------------------

7. When a provider submits a quote, you are notified via email that your request for a rate on a shipment has been answered. To view the quote, you can either click the **VIEW QUOTE** button in your email or open the VOC and click the name of your shipment in the [Quote Request list \[64\]](#).

The Quote Request Details page appears.

[Quote requests](#) [Bookings](#) [Templates](#) [Providers](#)

Standard Load

Details

LANE

ORIGIN
321 Main St, San Francisco, CA, 94105

DESTINATION
4400 N Ashland Ave, Chicago, IL, 60640

SHIPMENT

Requested pick up
28 Dec, 2021

Requested delivery
-

Load preference
Exclusive Usage

Size
50 linear ft.

Weight
10000 lbs

Quotes

ACTIVE Test Expires 22 Dec, 2021- 7:08pm \$5,000.00 USD

Load preference	Estimated transit time	Pick up	Drop off
Exclusive Usage	4 days	28 Dec, 2021- 7:07pm	01 Jan, 2022- 7:08pm

Request quotes by email

Select providers to send quote requests. You will be able to compare quotes after they respond.

0 providers selected.

<input type="checkbox"/> Provider	Quote request contact
<input type="checkbox"/> Project44 Test Carrier	mhenke@project44.com

8. The quotes sent by providers are listed on this page, and their status is ACTIVE.

You can ignore a request, counter offer (click the COUNTER OFFER button), or [accept the rate \[71\]](#) (click BOOK NOW).



NOTE

You can also request more quotes by selecting Providers in the list and clicking the REQUEST QUOTES button.

4.4. Book a Quote

When a provider submits a quote for a [request you have made \[66\]](#), you are notified via email that your request for a rate on a shipment has been answered.

To view the quote,

1. Either click the **VIEW QUOTE** button in your email or open the VOC and click the name of the shipment in the .

The Quote Request Details page appears:

The screenshot displays the 'Quote Request Details' page. At the top, there are navigation tabs: 'Quote requests' (selected), 'Bookings', 'Templates', and 'Providers'. A 'REQUEST QUOTES' button is visible in the top right corner. The main content is divided into two columns. The left column, titled 'Details', includes sections for 'LANE', 'ORIGIN' (321 Main St, San Francisco, CA, 94105), 'DESTINATION' (4400 N Ashland Ave, Chicago, IL, 60640), 'SHIPMENT', 'Requested pick up' (28 Dec, 2021), 'Requested delivery', 'Load preference' (Exclusive Usage), 'Size' (50 linear ft.), and 'Weight' (10000 lbs). The right column, titled 'Quotes', shows a quote for 'Test' with a status of 'ACTIVE', an expiration of 'Expires 22 Dec, 2021- 7:08pm', and a rate of '\$5,000.00 USD'. Below this, it lists 'Load preference' (Exclusive Usage), 'Estimated transit time' (4 days), 'Pick up' (28 Dec, 2021- 7:07pm), and 'Drop off' (01 Jan, 2022- 7:08pm). There are 'COUNTER OFFER' and 'BOOK NOW' buttons. Below the quote is a 'Request quotes by email' section with the instruction 'Select providers to send quote requests. You will be able to compare quotes after they respond.' It shows '0 providers selected.' and a 'REQUEST' button. A table below lists providers with checkboxes, including 'Project44 Test Carrier' and 'mhenke@project44.com'. A 'Help' button is in the bottom right corner.

The quotes sent by providers are listed on this page, and their status is ACTIVE.


2. Click **BOOK NOW** to accept the rate quoted by the provider for the shipment.

The New Booking Request page appears.

3. Add the Booking Details.

Add booking details

Expiration*

2021-12-11 16:53 

Booking contact email*

rhellinga@project44.com

BOL number*

9876543210

PO number

PO number (optional)

PU number

PU number (optional)

Reference ID

Reference ID (optional)

4. Add the Origin Details.

Add origin details

Address



321 Main St, San Francisco, CA, 94105

Appointment

Appointment required

First come first serve (FCFS)

Dock open **Dock close**

07:00  17:00 

Delivery

Call before delivery

Dock delivery

Locked gate

Contact name*

Add contact name

Contact email

Add contact email

5. Add the Destination Details.

Add destination details

Address
4400 N Ashland Ave, Chicago, IL, 60640

Appointment

Appointment required
 First come first serve (FCFS)

Dock open **Dock close**

Select time ⌵ Select time ⌵

Delivery

Call before delivery
 Dock delivery
 Locked gate

Contact name *

Add contact name

Contact email

Add contact email

Contact phone number *

Add phone number

Company name *

Add company name

Add a shipment note

Note to provider

Optional note

0 / 170

CANCEL REQUEST BOOKING

6. Click **REQUEST BOOKING**.

The status of the quote changes to PENDING:

Booking

PENDING
Test Expires 11 Dec, 2021- 4:53pm
\$4,150.00 USD

Load preference	Estimated transit time	Pick up	Drop off
Exclusive Usage	4 days	10 Dec, 2021- 4:51pm	14 Dec, 2021- 4:51pm

CANCEL
VIEW BOOKING

7. When the Provider accepts the booking, you receive an email informing you that the provider has accepted your booking request.

8. To view the booking, either

- Click the **VIEW BOOKING** button included in the email,
- Open the VOC and navigate to the [Quote Request page \[64\]](#), click the name of the Quote Request, and click the **VIEW BOOKING** button on the booking that has the status BOOKED.

Booking

BOOKED
Test Expires 11 Dec, 2021- 4:53pm
\$4,150.00 USD

Load preference Exclusive Usage	Estimated transit time 4 days	Pick up 10 Dec, 2021- 4:51pm	Drop off 14 Dec, 2021- 4:51pm
------------------------------------	----------------------------------	---------------------------------	----------------------------------

VIEW BOOKING

The Booking Details page appears:

Booking details

BOOKED Quote request: **Standard Load** Accepted: **16 Dec, 2021 - 2:28pm**

<p>BOOKING</p> <p>Provider Test</p> <p>Booking contact rhellinga@project44.com</p> <p>Rate \$5,000.00 USD</p> <p>BOL Number 09877777777</p> <p>PO Number -</p> <p>PU Number -</p> <p>Reference ID -</p>	<p>SHIPMENT</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid #ccc;">Pick up date 28 Dec, 2021</td> <td>Delivery date -</td> </tr> <tr> <td colspan="2">Size 50 linear ft.</td> </tr> <tr> <td colspan="2">Weight 10000 lbs</td> </tr> <tr> <td colspan="2">Item description Paper towels</td> </tr> <tr> <td colspan="2">Shipment note -</td> </tr> </table>	Pick up date 28 Dec, 2021	Delivery date -	Size 50 linear ft.		Weight 10000 lbs		Item description Paper towels		Shipment note -		<p>ORIGIN</p> <p>Address 321 Main St, San Francisco, CA, 94105</p> <p>Appointment -</p> <p>Pick up -</p> <p>Contact Sam Smith (101) 123-4567 ABCDE</p>	<p>DESTINATION</p> <p>Address 4400 N Ashland Ave, Chicago, IL, 60640</p> <p>Appointment -</p> <p>Delivery -</p> <p>Contact Jane Tower (312) 123-4567 WXYZ</p>
Pick up date 28 Dec, 2021	Delivery date -												
Size 50 linear ft.													
Weight 10000 lbs													
Item description Paper towels													
Shipment note -													

Help

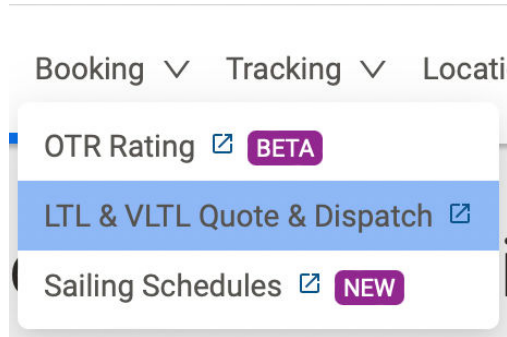
5. LTL & VLTL Quote and Dispatch

The LTL & VLTL Quote and Dispatch menu provides the ability to request and select quotes for shipments.

5.1. Request Quotes - LTL & VLTL

To request quotes for a shipment,

1. On the Dashboard, select **Booking > LTL & VLTL Quote & Dispatch**:



The LTL & VLTL Quote & Dispatch page opens in a new browser tab:

The screenshot shows the 'LTL & VLTL Quote and Dispatch' page. At the top right are buttons for 'LOAD', 'SAVE', 'CLEAR', and 'GET RATES'. Below the header is a 'Quick Rate' section with a toggle for 'VLTL' (selected) and 'LTL', and another toggle for 'Quick Rate' (selected) and 'Dispatch'. The form is divided into several sections:

- 1. Pickup Date:** A date field with a calendar icon, showing '12/14/2021'.
- 2. Origin:** Fields for 'Postal Code' (90058), 'City' (LOS ANGELES), 'Country' (US), and 'State' (CA). Includes an 'ADDRESS BOOK' link.
- 3. Destination:** Fields for 'Postal Code' (95678), 'City' (ROSEVILLE), 'Country' (US), and 'State' (CA). Includes an 'ADDRESS BOOK' link.
- Pickup Accessorials:** A search box with the placeholder 'Type to search pickup and general accessorials'.
- Delivery Accessorials:** A search box with the placeholder 'Type to search delivery accessorials'.
- 4. Shipment Details:** A table with columns: Quantity (1), # Pieces (1), Freight Class (50), Length (in) (48), Width (in) (48), Height (in) (48), Total Weight (lbs) (4500), Package Type (Pallet), NMFC, SUB, Stackable, and Hazmat.

 An 'ADD ROW' link is located below the shipment details table.

2. Select **VLTL** or **LTL** by clicking the slide bar. (VLTL is the default setting.)



3. In the Pickup Date field, select a date from the calendar.
4. Select the Origin:

- Postal Code – Entering a USA postal code automatically fills out the City, Country, and State.
- City
- Country
- State
- Pickup Accessorials – Liftgate Pickup, Pickup Appointment, Airport Pickup, Arbitrary Charge, Blind Shipment, or Camp Pickup

5. Select the Destination:

- Postal Code – Entering a USA postal code automatically fills out the City, Country, and State.
- City
- Country
- State
- Pickup Accessorials – Liftgate Pickup, Pickup Appointment, Airport Pickup, Arbitrary Charge, Blind Shipment, or Camp Pickup

6. Enter the Shipment Details:

- Quantity
- Pieces
- Freight Class
- Length (in inches)
- Width (in inches)
- Height (in inches)
- Total Weight (in pounds)
- Package Type – Bundle, Bar, Bucket, Bale, Barrel, Box, Can, Crate, Case, Carton, Drum, Pieces, Pail, Pallet (default), Roll, Reel, or Skid.
- NMFC – National Motor Freight Classification
- Stackable – Click the checkbox to indicate it is stackable.
- Hazmat – Click the checkbox to indicate it is hazardous material.

7. Click **ADD ROW** to add more shipments.

8. For VLTL, click **MANUALLY ENTER LINEAR FEET** to enter this information. Otherwise, the number of linear feet is calculated based on the information already entered for the shipment.

9. Click **GET RATES**.

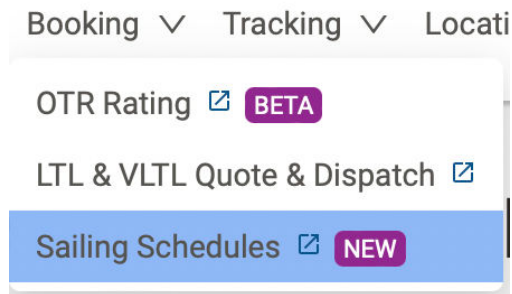
A list of valid quotes matching the criteria appears.

6. Sailing Schedules

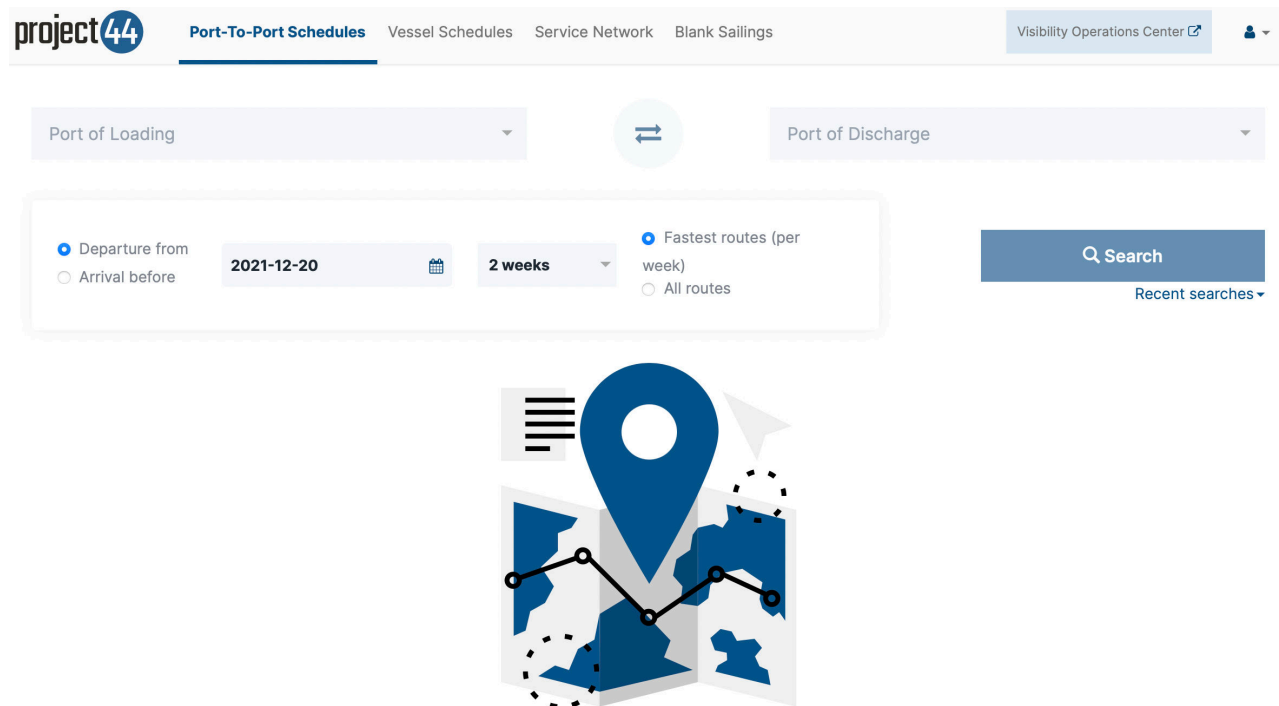
The Sailing Schedules menu provides complete and up-to-date visibility of ship movements, including blank sailings, service network explorer, vessel schedules, and port-to-port schedule planning.

6.1. Open the Sailing Schedules Page

To open the Sailing Schedules page, on the Menu Bar, select **Booking** > **Sailing Schedules**:



The Port-To-Port Schedules page appears:



On this page you can view [Port-To-Port schedules \[77\]](#).

6.2. View Port-To-Port Schedules

To view port-to-port schedules,

1. On the [Port-To-Port Schedules page \[77\]](#), in the Port of Loading field, enter a port name:

Port of Loading Port of Discharge

Departure from Arrival before

2021-12-20 2 weeks

Fastest routes (per week) All routes

[Q Search](#)
[Recent searches](#)

2. In the Port of Discharge, enter a port name.
3. Select **Departure from** or **Arrival before**.
4. Select a **Date on the Calendar**.
5. Select a time period (2 weeks, 4 weeks, or 6 weeks).
6. Select **Fastest routes** or **All routes**.

Shekou (Shenzhen) (CNSHK) Long Beach (USLGB)

Departure from Arrival before

2021-12-29 4 weeks

Fastest routes (per week) All routes

[Q Search](#)
[Recent searches](#)

7. Click the **Search** button.

The schedules appear:

Departure from Arrival before

2021-12-28 4 weeks

Fastest routes (per week) All routes

[Q Search](#)
[Recent searches](#)

188 results

Days	Carrier	Origin	Route	Destination
18	CMA CGM ACSA1, GEX	Shekou (Shenzhen) 2021-12-29	via Hong Kong	Los Angeles 2022-01-16
19	Hyundai PS3	Yantian (Shenzhen) 2021-12-29	direct	Los Angeles 2022-01-17
14	Evergreen Ocean PE1	Yantian (Shenzhen) 2021-12-30	direct	Los Angeles 2022-01-13
15	COSCO Ocean SEA2	Yantian (Shenzhen) 2021-12-30	direct	Los Angeles 2022-01-13

Filter your results

Sort by: Departure and Transit Time

Transit: 9 - 21 days

Connections: direct 1 transshipment

Carriers: Select all | Clear all

- ANL
- APL
- CMA CGM
- CNC
- COSCO

Clicking a schedule displays details of the Departure, Arrival, Service Name(s), and Vessel(s).

17

DAYS

COSCO
KTX1, AAS2

Shekou (Shenzhen)
2021-12-31

via
Xiamen

Los Angeles
2022-01-17

Departure	Arrival	Service Name	Vessel/Voyage
Shekou (Shenzhen) [CNSHK] 2021-12-31 23:30	Xiamen [CNXMN] 2022-01-02 14:00	TOKYO - SOUTH CHINA SERVICE [KTX1]	OREA [9670107] 019N
Xiamen [CNXMN] 2022-01-03 16:00	Los Angeles [USLAX] 2022-01-17 08:00	ASIA - UNITED STATES OF AMERICA SOUTHWEST COAST SERVICE 2 [AAS2]	CMA CGM ANDROMEDA [9410727] OTXALE1MA

From: 2021-01-28 00:00 EST

Los Angeles/Long Beach - massive port congestion

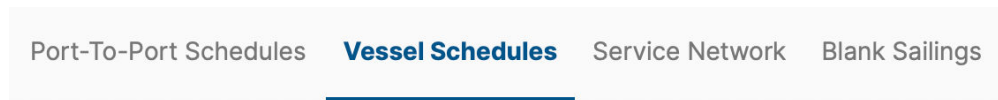
The ports of Los Angeles and Long Beach are currently experiencing severe congestion, which has been exasperated over the past two weeks. The congestion is resulting in container delays (average over 7 days), increased driver "wait time", equipment shortages, and terminal yard closures resulting in containers being inaccessible.

Clicking the **Service Name** or **Vessel/Voyage** opens the [Vessel Schedules page \[79\]](#), displaying the schedules for that particular service or vessel.

6.3. View Vessel Schedules

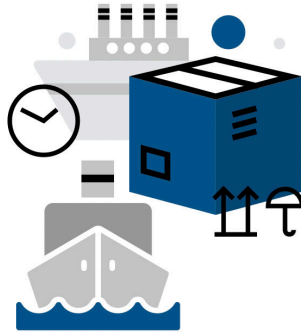
To view the schedules for a vessel,

1. In the Ocean Sailing Schedules page, click **Vessel Schedules**:



The Vessel Schedules page appears:

Vessel ▼ From: **2021-12-20** 📅 To: **2022-01-16** 📅 🔍 Search



- In the Vessel field, enter the name of a vessel.
- Select the From and To dates from the Calendars.
- Click the **Search** button. Schedules and a route map for the vessel appear:

CSCS SOUTH CHINA SEA (9645920) × ▼ From: **2021-12-22** 📅 To: **2022-01-16** 📅 🔍 Search

Los Angeles/Long Beach - massive port congestion
 From: 2021-01-28 00:00 EST
 The ports of Los Angeles and Long Beach are currently experiencing severe congestion, which has been exasperated over the past two weeks. The congestion is resulting in container delays (average over 7 days), increased driver "wait time", equipment shortages, and terminal yard closures resulting in containers being inaccessible.

Vessel Data	IMO	Flag	Built	DWT	TEU capacity	TEU capacity (14mt)	Reefer plugs	Dimensions
	9645920	Hong Kong SAR China 🇭🇰	2014	121185	10036	--	--	335

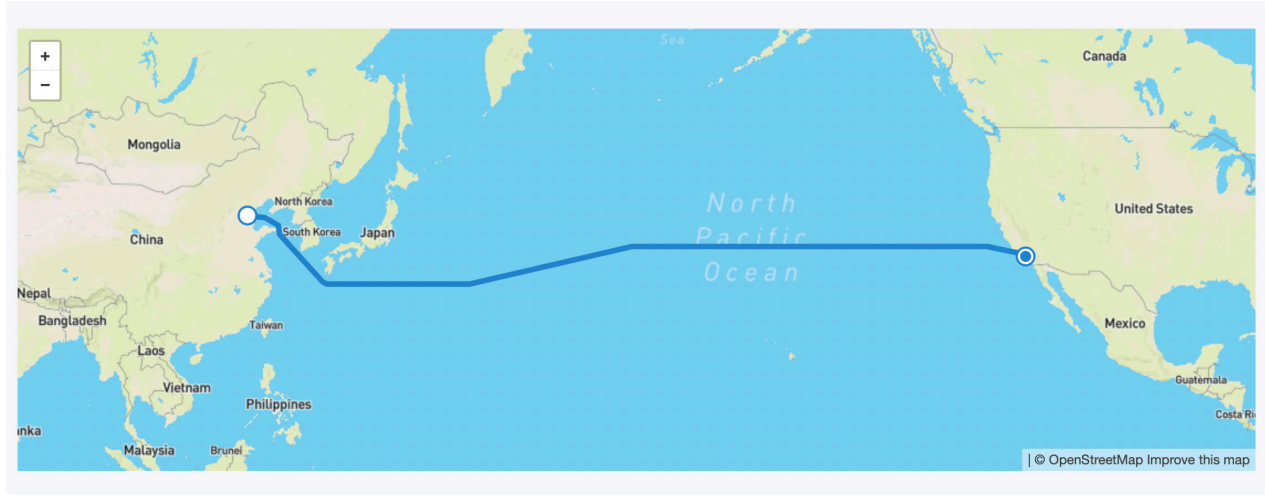
Slot Partners

APL	CC2	CMA CGM	BOHAI	COSCO	GEN
------------	-----	---------	-------	-------	-----

Arrival & Departure Dates

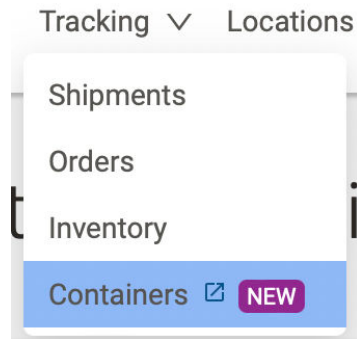
	APLU	CMDU	COSU
USLAX	Ⓜ Dec 31 Ⓟ Dec 31	Ⓜ Dec 31 Ⓟ Dec 31	--
CNTSN	--	--	Ⓜ Jan 10 Ⓟ Jan 11



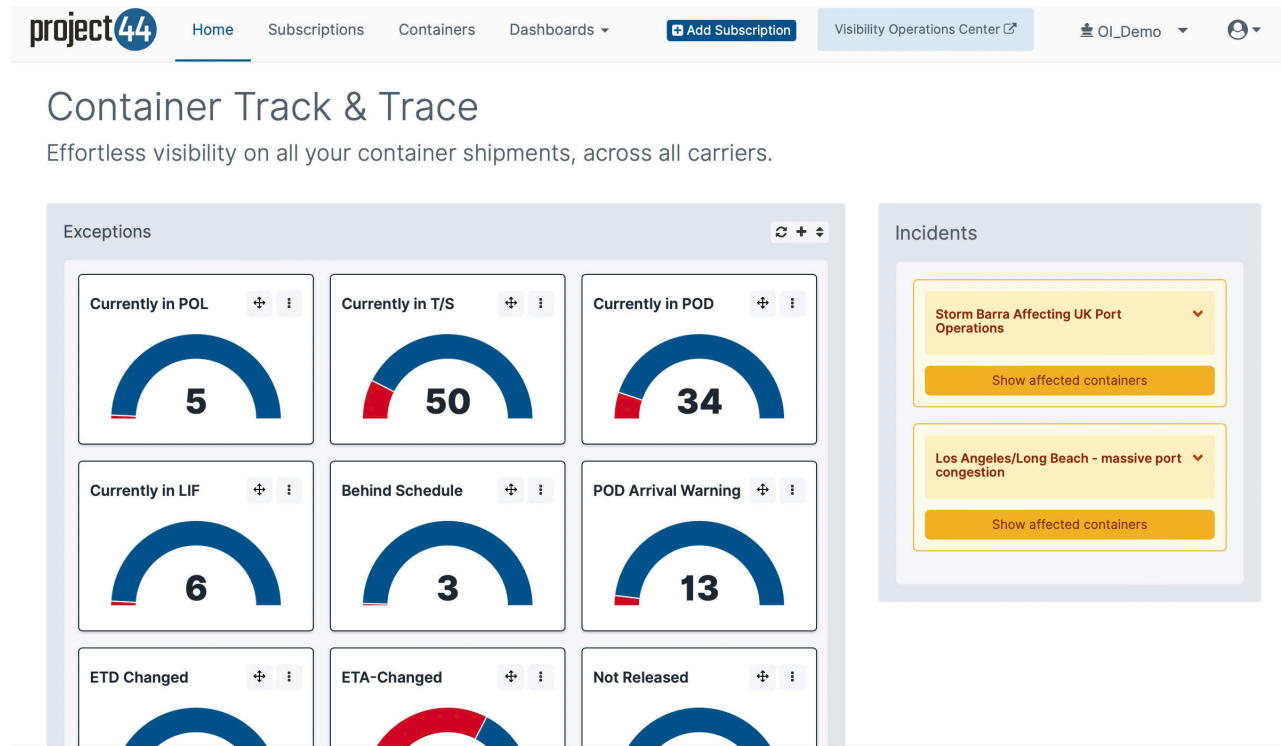


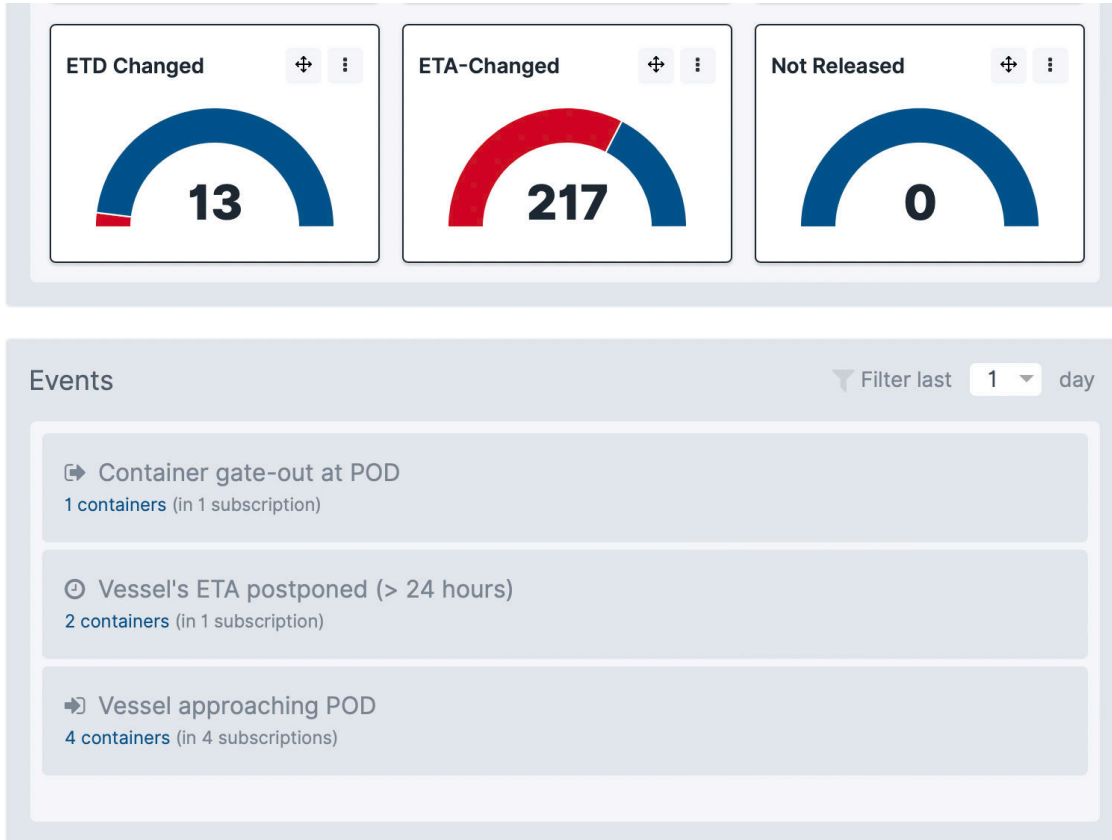
7. Container Track and Trace

To open the Container Track & Trace main page, on the Menu Bar select **Tracking > Containers**.



The main page appears, displaying the Exceptions, Incidents, and Events:







- **Menu Bar** – View [Subscriptions \[83\]](#), [Containers \[86\]](#), Dashboards, and Add a Subscription.
- **Exceptions** – Displays the Exceptions KPI tiles. You can add, rearrange, or remove tiles. The default tiles are:
 - Currently in POL
 - Currently in T/S
 - Currently in POD
 - Currently in LIF
 - Behind Schedule
 - POD Arrival Warning
 - ETD Changed
 - ETA-Changed
 - Not Released
- **Incidents** – Displays a list of incidents that affect container shipments such as weather, port congestion, etc.
- **Events** – Displays a list of changes to tracked containers such as a change in ETA, being behind schedule, etc. The filter in the upper right corner enables you to view events from the last 1- 3 days.



7.1. View Subscriptions

To view a list of container subscriptions, on the menu bar of the Container Track & Trace main page, click **Subscriptions**.



































The Subscriptions page appears:

Due to new Chinese regulations, terrestrial AIS (ocean vessel) data transmissions have been reduced, resulting in decreased AIS coverage along Chinese coastal regions. Impact is expected to be minimal; however, some users may notice lower fidelity data in and around Chinese ports for some shipments. Project44 has not observed any coverage outages at this time, as terrestrial AIS transmissions are but 1 of numerous data sources (including satellite-based AIS data transmissions). We continue to closely monitor the situation. ✕

1 - 50 of 17961 items
50
1 2 ... 360

☐	Subscription ref. # Carrier Request type	Description Tags	Sub-account	Containers	Subscription Status	Created
<input type="checkbox"/>	 OOLU2681470110  OOCL MBL/BL number	 --  --	 Consignee A	0	 new	2021-12-13 07:31
<input type="checkbox"/>	 HLCUTYO2110BAEC6  Hapag-Lloyd MBL/BL number	 --  --	 Consignee A	2	 active	2021-12-10 18:45
<input type="checkbox"/>	 ONEYNGOB30663400  ONE MBL/BL number	 --  --	 Consignee A	2	 active	2021-12-10 18:45
<input type="checkbox"/>	 OOLU2684083831  OOCL MBL/BL number	 --  --	 Consignee A	1	 active	2021-12-10 18:45
<input type="checkbox"/>	 ONEYSH1AAR451400  ONE MBL/BL number	 --  --	 Consignee A	1	 active	2021-12-10 18:45
<input type="checkbox"/>	 060100256426	 --	 Consignee A	2	 active	2021-12-10

Above the subscriptions list are the following controls:

- **Bulk Edit Tool** – Archive or cancel selected subscriptions, and edit tags, descriptions, and other information for selected subscriptions (opens a new window). This button is grayed out until at least one subscription is selected.
- **Download button** – Download a Microsoft Excel file containing all the list data.
- **Search field** – Search subscriptions by Reference Number or Description.
- **Filter button** – Filter the list according to Tags, Creation Date, and/or Carrier.
- **List Navigator** – Increase or decrease the number of subscriptions shown at a time in the list, or jump to another page in the list to view more subscriptions.

The list of subscriptions includes the following information:

- **Subscription Reference Number** – Reference number for the subscription. This number is a link. Clicking the link opens the [Subscription Details page \[85\]](#).
- **Carrier** – Name of the Carrier shipping the container.
- **Request Type** – Type of Subscription Reference Number. There are three options (types) to add a subscription: MBL/BL Number, Booking Number, or Container Number.
- **Description** – Description for the subscription.
- **Tags** – Tags applied to the subscription.
- **Sub-account** – Provides more options for data segmentation. Common options are business unit, client of the customer, or consignee.

- **Containers** – Number of containers in the subscription.
- **Subscription Status** – Status of Subscription: new, active, completed, cancelled, invalid, or archived.
- **Created** – Date and time the subscription was created.

7.2. View Subscription Details

To view the details of a subscription, on the [Subscriptions List page \[83\]](#), click a Subscription Reference Number.

The Subscription details page appears:

The screenshot displays the 'Subscription Details' page. At the top left, under 'SUBSCRIPTION', the reference number 'ONEYNGOB30169500' is shown with a 'Share this subscription' button. To the right, under 'DESCRIPTION & TAGS', there is a 'Cancel' button. The main content area is a table with the following rows:

Carrier ref. #	ONE - MBL/BL number ONEYNGOB30169500	
Description	--	
Sub-account	Consignee A	
Tags	--	
Contractual ETD @ POL	--	
Contractual ETA @ POD	--	
Contractual ETA @ DLV	--	
Subscription Status	▶ active	
Last update	Carrier: 13 hours ago, Vessel actuals: 4 hours ago	
Submitted	3 days ago	

At the bottom of the page, there is a section for 'Attached documents' with a search icon and a refresh icon.

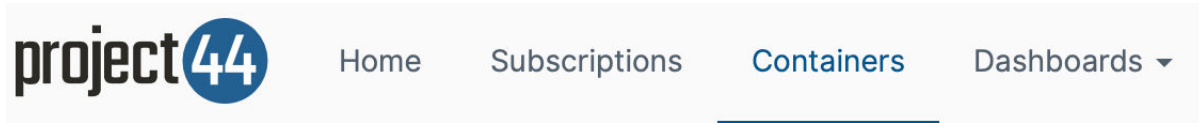
There are three sections on this page.

- **Subscription Details** – Information such as Carrier Reference Number, Tags, ETAs, Status, Last Update, etc. Rows with a pencil can be edited. Clicking the pencil allows you to edit the information in that row.
- **Attached Documents** – Links to documents for the subscription that have been uploaded.
- **Containers List** – Containers that are in the subscription. Clicking a Container number opens the [Container page \[86\]](#) where you can view the status of the container.

Document						
No documents attached.						
Container list: 5 containers in shipment subscription						
Container	Type	ORI/POL	POD/DLV	ETA/ATA	Transport status	
MOTU1403411	45GP 	JPNGO / JPYOK --	MXZLO / MXZLO	2021-12-22 in 9 days	ocean transport to POD	
TGPU0012696	45GP 	JPNGO / JPYOK --	MXZLO / MXZLO	2021-12-22 in 9 days	ocean transport to POD	
GESU6883611	45GP 	JPNGO / JPYOK --	MXZLO / MXZLO	2021-12-22 in 9 days	ocean transport to POD	
TCNU7386420	45GP 	JPNGO / JPYOK --	MXZLO / MXZLO	2021-12-22 in 9 days	ocean transport to POD	
TCLU8477636	45GP 	JPNGO / JPYOK --	MXZLO / MXZLO	2021-12-22 in 9 days	ocean transport to POD	

7.3. View Container Status

To view the status of a container, click a container number in a [Subscription \[85\]](#) or click **Containers** in the menu bar:



The Container page appears, consisting of two sections: Information and Milestones & Events.

7.3.1. Information

This section has three tabs (STATUS, MAP, and DETAILS).

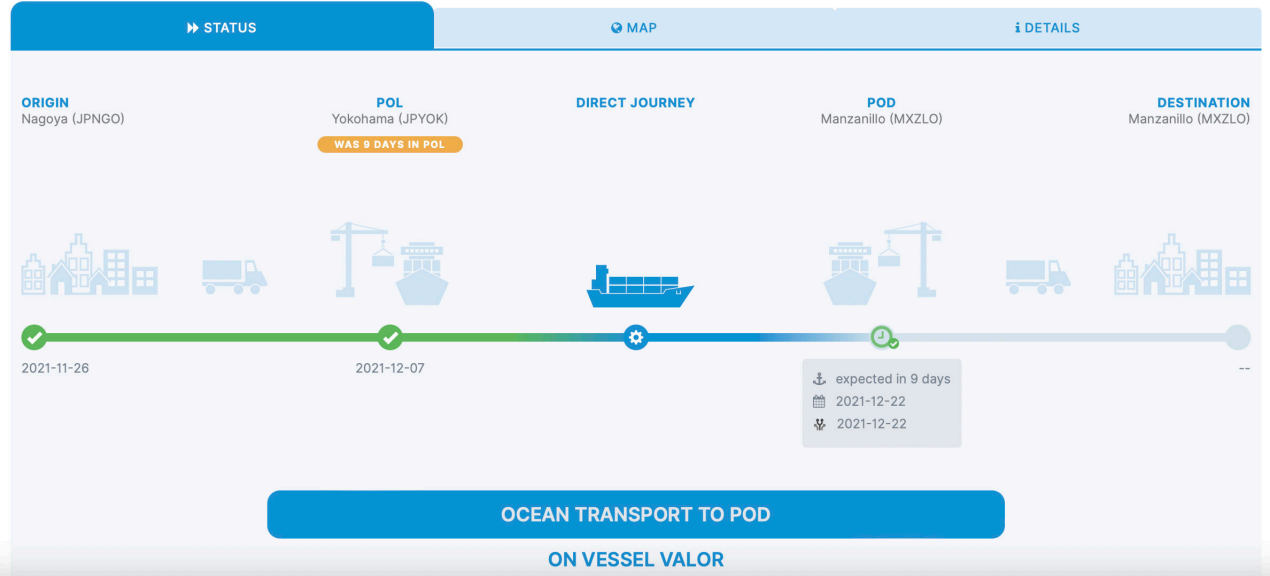
- The STATUS tab displays the container’s Origin, Port of Loading (POL), Port of Dispatch (POD), Destination, Current Location, and Vessel Name on which it is being carried.

VOC User Guide

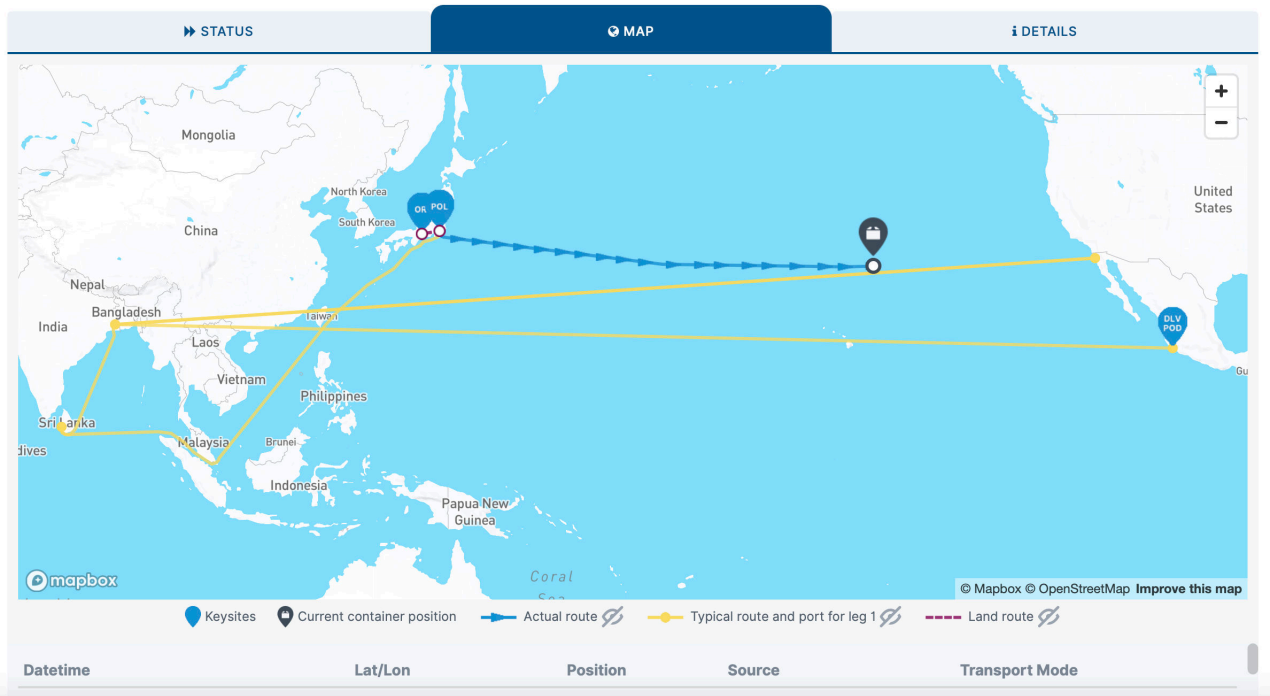
CONTAINER
MOTU1403411
40 ft High Cube Container
[Share this container](#)

SUBSCRIPTION
ONEYNGOB30169500
ONE

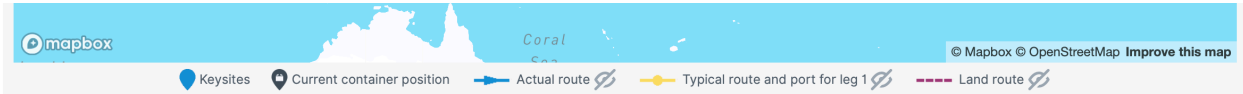
DESCRIPTION & TAGS
--
--



- The MAP tab shows the current location of the container.



Below the map is a list of the latitude and longitude positions over time.



Datetime	Lat/Lon	Position	Source	Transport Mode
2021-12-14 16:27 UTC	30.78/-151.72	VALOR	Vessel Tracking	Ocean
2021-12-14 12:30 UTC	30.71/-153.15	VALOR	Vessel Tracking	Ocean
2021-12-14 08:16 UTC	30.69/-154.68	VALOR	Vessel Tracking	Ocean
2021-12-14 04:20 UTC	30.68/-156.13	VALOR	Vessel Tracking	Ocean
2021-12-14 00:20 UTC	30.70/-157.63	VALOR	Vessel Tracking	Ocean
2021-12-13 19:47 UTC	30.72/-159.33	VALOR	Vessel Tracking	Ocean
2021-12-13 15:47 UTC	30.74/-160.83	VALOR	Vessel Tracking	Ocean
2021-12-13 11:44 UTC	30.76/-162.32	VALOR	Vessel Tracking	Ocean
2021-12-13 07:44 UTC	30.77/-163.76	VALOR	Vessel Tracking	Ocean

- The DETAILS tab shows detailed information about the container. Clicking a pencil icon allows you to edit that field.

» STATUS
MAP
i DETAILS

✉ Subscription Detail ONEYNGOB30169500
👤 Consignee A

Carrier	ONE — MBL/BL number ONEYNGOB30169500
Description	-- i
Tags	-- i
Contracted ETD@POL	--
Contracted ETA@POD	--
Contracted ETA@DLV	--
Monitoring	▶ 👁 - monitored since 4 days ago
Last update	Carrier: 19 hours ago, Vessel actuals: an hour ago
Attached documents	--

📦 Container Detail MOTU1403411

Type	40 ft High Cube Container (45GP)
Weight	--
Box Owner / Operator	MITSUI O.S.K. LINES LTD KWAI CHUNG, N.T HK i
Description	-- ✎
Tags	-- ✎
Empty return	-- ✎

Box Owner / Operator	MITSUI O.S.K. LINES LTD KWAI CHUNG, N.T HK i
Description	-- ✎
Tags	-- ✎
Empty return	-- ✎

🚢 Current vessel





Current vessel	VALOR (IMO 9628154)
Vessel's next port	Ensenada, ETA: 2021-12-18 20:00 UTC

7.3.2. Milestones & Events

At the bottom of the page is the Milestones & Events section. The MILESTONES tab displays the milestones of the container’s journey. The EVENTS tab shows changes related to and affecting the shipment/container (Status changes, Vessel approaching POD, etc.).

Milestones & Events



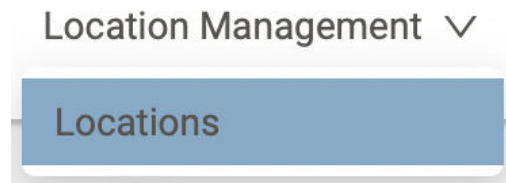
MILESTONES		EVENTS		
Milestones	Location	Predicted Date	Planned date	Actual date
CER - Container empty return to depot	Manzanillo (MXZLO)		2021-12-23	--
CDC - Container delivery to consignee	Manzanillo (MXZLO)		--	--
CGO - Container departure from final POD (Gate out)	Manzanillo (MXZLO)		2021-12-22	--
CDD - Container discharge at final POD	Manzanillo (MXZLO)	2021-12-22	2021-12-22	--
VAD - Vessel arrival at final POD	Manzanillo (MXZLO)	 2021-12-22	2021-12-22	--
LEG1 -  VALOR, IMO: 9628154  voyage number: 2147E				
VDL - Vessel departure from first POL	Yokohama (JPYOK)		--	2021-12-07 
CLL - Container loaded at first POL	Yokohama (JPYOK)		--	2021-12-07
CGI - Container arrival at first POL (Gate in)	Yokohama (JPYOK)		--	2021-11-27
CPS - Container pickup at shipper	Nagoya (JPNGO)		--	2021-11-26
CEP - Container empty pickup from depot	Nagoya (JPNGO)		--	2021-11-19

[condensed](#) [raw](#)

Relative dates indicate difference to the *initially planned* date. The satellite icon indicates vessel actuals detected by (satellite) AIS.

8. Locations

To open the Locations page, on the menu bar, select **Location Management > Locations**:



The Locations page appears, displaying a list of the locations where shipment movements are tracked to and from:

Locations NEW LOCATION

Refine CLEAR APPLY

LOCATION

Filter by any location

CONTACT

Filter by any contact

55884 Results Sorted By
Shipment Volume (Desc) ▼

Sephora	135 N Water St Peekskill, NY 10566	0 Shipments 30d - Geofence accuracy
Macy's	250 Shipwash Dr Garner, NC 27529	0 Shipments 30d - Geofence accuracy
Ahava	DALEMETCALF GREENEVILLE, TN 37743	0 Shipments 30d - Geofence accuracy
Macy's	410 Oak Grove Pkwy St Paul, MN 55127	0 Shipments 30d - Geofence accuracy

You can search locations in two ways:

- **LOCATION** – Typing the name or address in the LOCATION field and clicking the magnifying glass.
- **CONTACT** – Typing the name of the person in the CONTACT field and clicking the magnifying glass.

You can also [view a location \[90\]](#), [add a new location \[93\]](#), and [edit a location \[96\]](#).

8.1. View a Location

To view the information about a location, on the [Locations page \[90\]](#) click, the name of the location:

Conagra Brands	Tiel, Gelderland 4004	84 Shipments 30d 100% Geofence accuracy
Starbucks Corporation	Ploiești, Ploiești 100028	83 Shipments 30d 100% Geofence accuracy
Destination	50 Strada Provinciale della Cebrosa Settimo Torinese, Piemonte 10036	83 Shipments 30d 99% Geofence accuracy
Conagra Brands	Lodi, Lombardia 26900	82 Shipments 30d 100% Geofence accuracy
Stora Enso	Katowice, Woj. Śląskie 40-378	81 Shipments 30d 0% Geofence accuracy

The Location Details page appears:

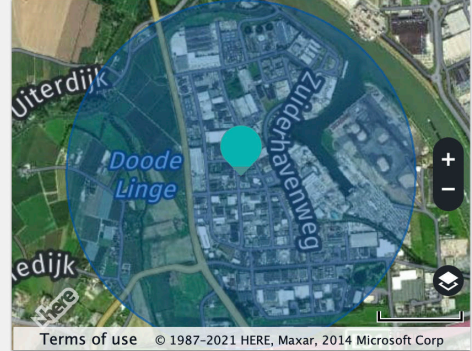
Conagra Brands

EDIT

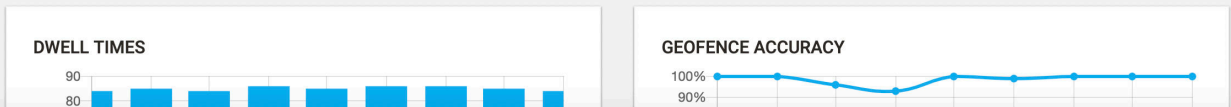
Tiel, Gelderland
NL 4004

No business hours have been set

51.91009, 5.43051



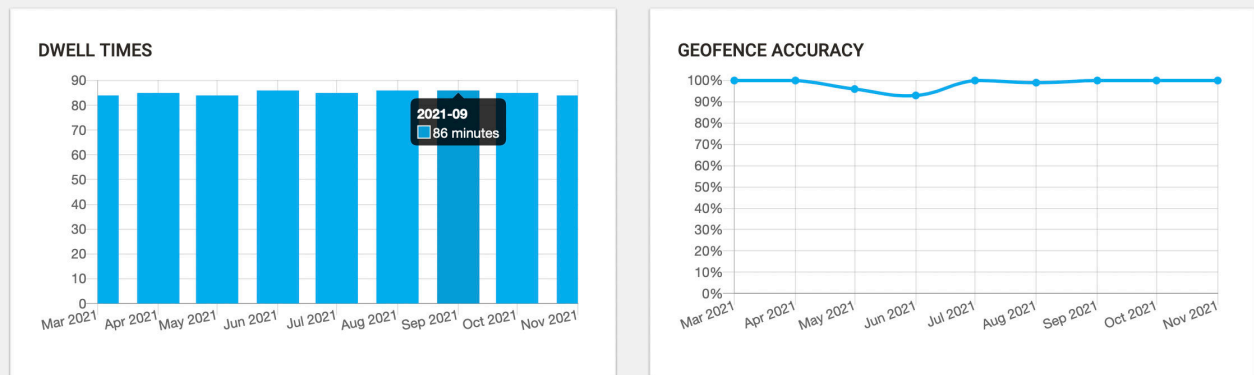
Location KPI's [See more](#)



The following information is displayed:

- Address
- Business Hours (if defined)
- Longitude and Latitude
- Location on map, indicating the geofence area
- Location KPIs (Dwell Times, Geofence Accuracy)
- Inbound and Outbound Shipments

Location KPI's [See more](#)



Clicking **See more** opens the Analytics page:

Current Inbound Shipments Show only immediate stop

Identifier	Status	ETA / ATA	Inbound From
685780926639	In transit	12/16/21 at 1:28 AM	Casalpusterlengo Lombardia

Current Outbound Shipments

Identifier	Status	ETA / ATA	Outbound To
There are currently no outbound shipments from this location being tracked			

Each list of Shipments (Inbound and Outbound) shows the Identifier, Status, ETA/ATA, and where the shipment is coming from or going to.

Clicking the Identifier opens the [Shipment Details page \[54\]](#).

8.2. Add a Location

To add a new location,

1. On the [Locations page \[90\]](#), click the **NEW LOCATION** button.



The Add New Location page appears.

LOCATION NAME

LOCATION ID

CANCEL **SAVE**

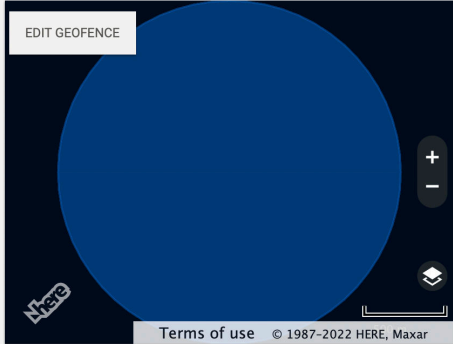
ADDRESS

UNIT
 (optional)

LATITUDE, LONGITUDE

 Separate latitude and longitude with a comma.

Sun	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> sundayClosed
Mon	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> mondayClosed
Tue	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> tuesdayClosed
Wed	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> wednesdayClosed
Thu	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> thursdayClosed



2. In the LOCATION NAME field, type the name of the location.
3. In the LOCATION ID field, type the unique location ID. (This field is optional.)
4. In the ADDRESS field, type the address.

The address appears on the Geofence map and the LATITUDE, LONGITUDE field is filled with the coordinates that match address location on the map.

LOCATION NAME

LOCATION ID

CANCEL **SAVE**


ADDRESS

UNIT
 (optional)

LATITUDE, LONGITUDE

 Separate latitude and longitude with a comma.

Sun	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> sundayClosed
Mon	<input type="text" value="10:00 AM"/>	<input type="text" value="6:00 PM"/>	<input type="checkbox"/> mondayClosed
Tue	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> tuesdayClosed



- Select the UNIT from the drop-down list. The following choices are available: Unit, Apartment, Suite, #, Building, Office, Penthouse.
- Specify the hours the location is open. For each day, select the time the location opens and closes. Select the time, then click OK for each drop-down. (The default for each day is Closed.)

08	00	AM
09	10	PM
10	20	
11	30	
	40	
	50	

Now Ok

- Click **EDIT GEOFENCE** to edit the Geofence. (This step is optional.) The default geofence is Time-based, 15 minutes.

The Geofence Setup page appears.

Geofence Setup

ADDRESS: United States, MI, 48915, Lansing, Downtown Lansing, 702 W Kalamazoo St
 LATITUDE, LONGITUDE: 42.73131, -84.56236

GEOFENCE TYPE: Time-based
 MINUTES: 15

RESET TO DEFAULT

To adjust the geofence by radius around the location,

- For GEOFENCE TYPE, select **Radius**.
- Select **Meters** or **Miles**.
- Enter the radius length.

To adjust the geofence by time from the location,

- For GEOFENCE TYPE, select **Time-based**.
- Enter number of Minutes.

Click **RESET TO DEFAULT** at any time to undo any changes return reset the geofence settings to the default settings.

Click **SAVE** to save the changes. Click **CANCEL** to cancel any changes and return to the Add New Location page.

- Click **SAVE**. The new location is saved and added to the list of locations.
Click **CANCEL** to cancel the process.

8.3. Edit a Location

To edit a location,

- On the [Locations Details page \[90\]](#) click the **EDIT** button:



The Edit Location page appears:

LOCATION NAME

LOCATION ID

[CANCEL](#) [SAVE](#)

ADDRESS

UNIT

(optional)

LATITUDE, LONGITUDE

Separate latitude and longitude with a comma.

Sun	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> sundayClosed
Mon	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> mondayClosed
Tue	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> tuesdayClosed
Wed	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> wednesdayClosed
Thu	<input type="text" value="Select time"/>	<input type="text" value="Select time"/>	<input checked="" type="checkbox"/> thursdayClosed

EDIT GEOFENCE

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- The following fields can be edited.

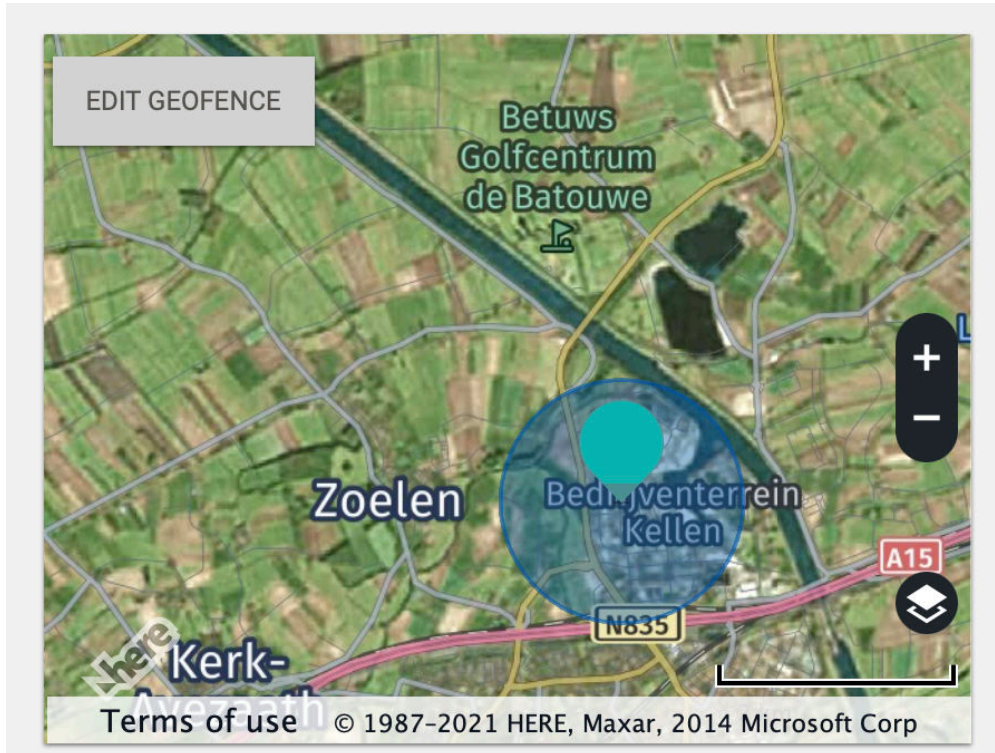
- LOCATION NAME
- LOCATION ID
- ADDRESS
- UNIT – Unit, Apartment, Suite, #, Building, Office, Penthouse
- DAY – The hours of the day the location is open. When the [Day]Closed box is checked the hours fields are grayed-out and can not be edited.

- CONTACT NAME – Lists the name, phone number, and email address of the contact person. Can be deleted by clicking the X on the right of the row. To add a contact click ADD A CONTACT.

CONTACT NAME	PHONE NUMBER	EMAIL	
Tom Smith	312-456-7890	tomsmith@gmail.com	X

[ADD A CONTACT](#)

3. Click the EDIT GEOFENCE button on the map to edit the boundaries of the geofence.



The Geofence Setup page opens, where you can adjust the geofence by radius (miles or kilometers) or time (minutes to the location):

Geofence Setup

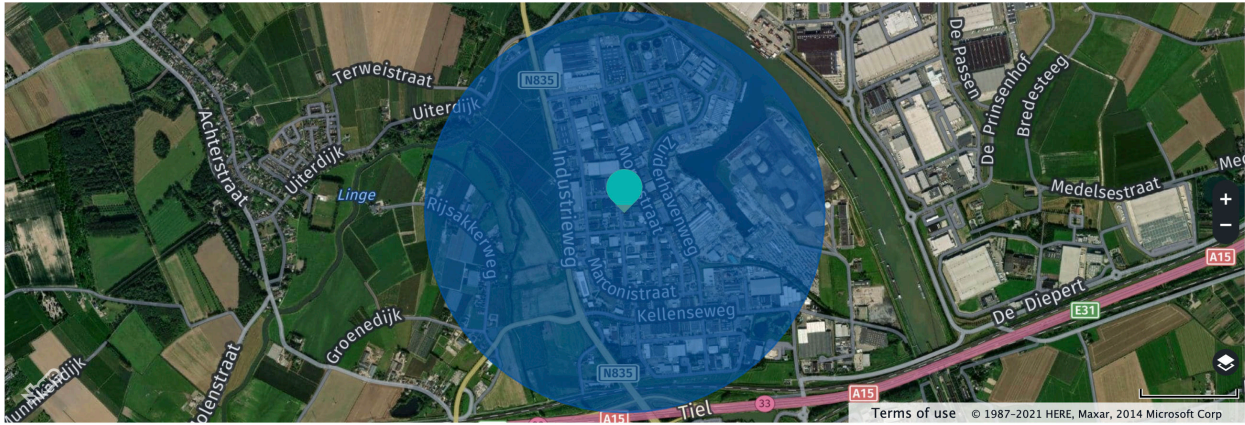


ADDRESS LATITUDE, LONGITUDE
51.91009, 5.43051

GEOFENCE TYPE METERS

Radius RESET TO DEFAULT

Meters Miles



4. To adjust the geofence by radius around the location,

- For GEOFENCE TYPE, select **Radius**.
- Select **Meters** or **Miles**.
- Enter the radius length.

To adjust the geofence by time from the location,

- For GEOFENCE TYPE, select **Time-based**.
- Enter number of Minutes.

6. Click **SAVE**.

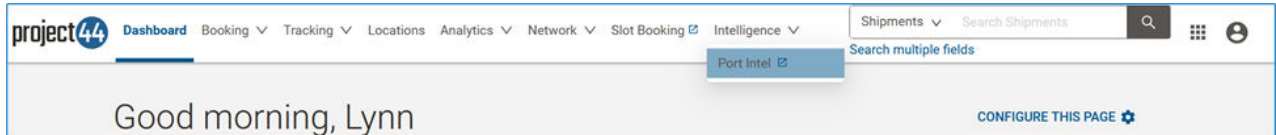
To discard any changes, click **CANCEL**.

9. Port Intelligence in the VOC

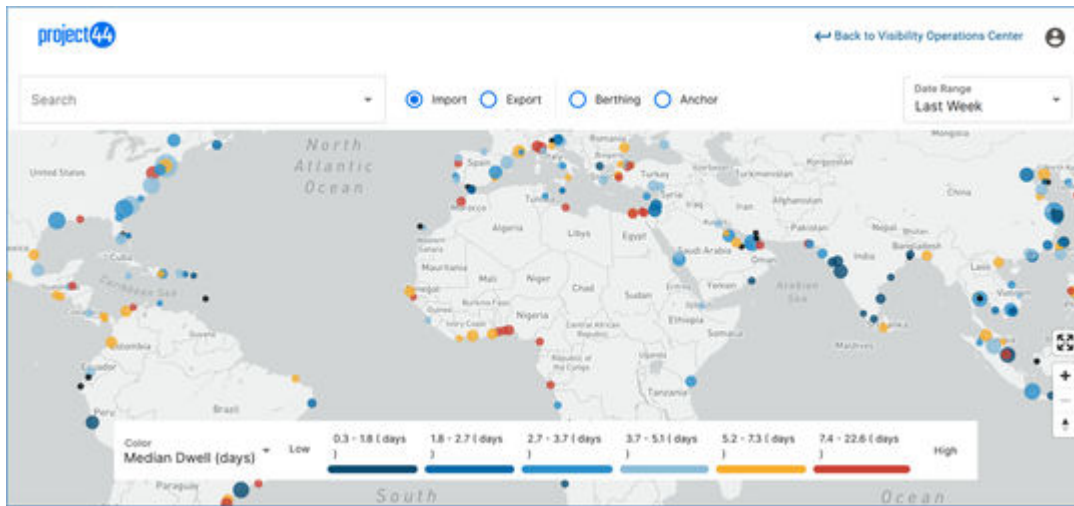
The Port Intelligence Dashboard provides both a worldwide view and an individual port [view of certain port metrics' statistics \[102\]](#) over different timespans.

9.1. Open the Port Intelligence Dashboard

To view the Port Intelligence Dashboard, on the VOC Menu Bar, select **Intelligence > Port Intel**.



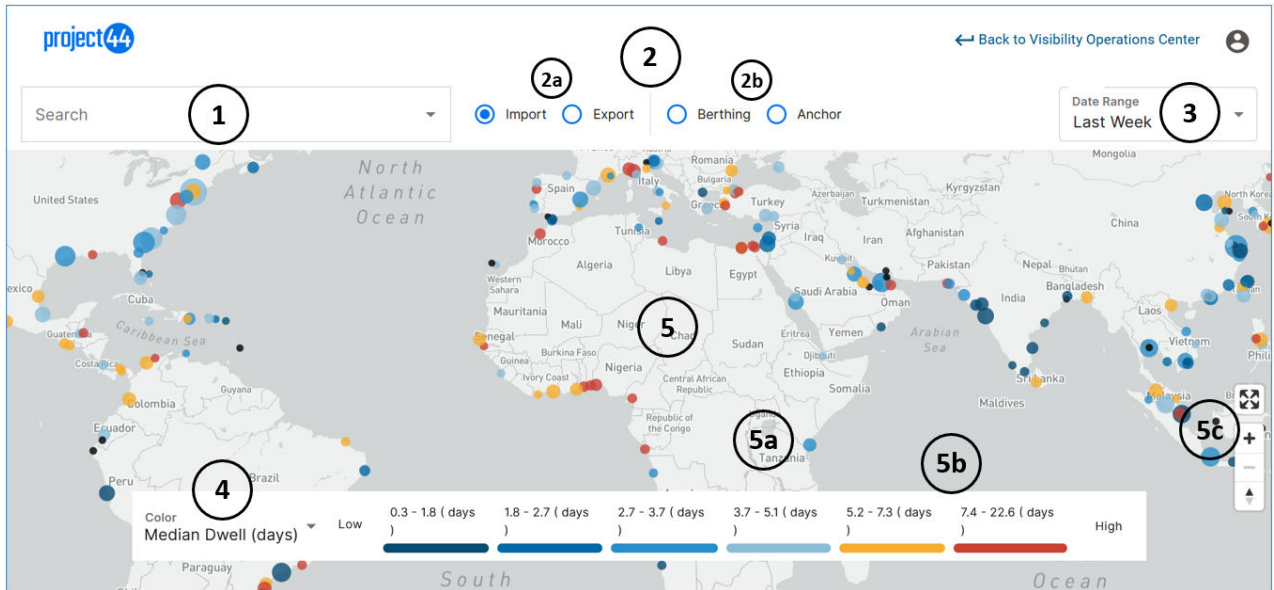
The Port Intelligence Dashboard's Worldwide View appears.



NOTE

It takes several seconds for the Port Location Dots to appear: data for over 3,000 ports are loading.

9.2. The Port Intelligence Dashboard



The Port Intelligence Dashboard contains the following controls and graphics.

Control or Graphic	Purpose
1. Port	Enables you to select a particular port of interest from a drop-down list.
2. Worldwide Metric	Choose a metric to view by clicking the radio buttons.
a. Container	Choose a container metric: <ul style="list-style-type: none"> • Import is the combined Container Discharge Dwell for all ports in the project44 System. Container Discharge Dwell is the time a container sits in the port of discharge before gate-out. • Export is the combined Container Loading Dwell is the time a containers sits in the port of loading between gate-in and being loaded on a vessel.
b.Vessel	Choose a vessel metric: <ul style="list-style-type: none"> • Berthing is the combined Vessel Berthing Dwell for all ports in the project44 System. Vessel Berthing Dwell is the time a vessel spends inside the terminal being loaded or unloaded, measured from mooring time to unmooring time. • Anchor is the combined Vessel Anchor Dwell for all ports in the project44 System. Vessel Anchor Dwell is the time it takes a vessel to actually moor once it has arrived within 50 nmi of the port.
3. Date Range	Choose the timespan for your metric's statistics: past week, past month, or past three months. By default, Last Week is selected. The following date ranges are available: <ul style="list-style-type: none"> • Last week • Last month • Last 3 months
4. Statistics	Choose a statistic. <ul style="list-style-type: none"> • 50th percentile (Median) • 25th percentile (1st quantile) • 75th percentile (3rd quantile) <p>Median Dwell is the default selection. In the figure above, the number of days that half of all of containers spent in their port of discharge is shown.</p>
5. Interactive Map	Shows the location of every port in the project44 system. You can view the metrics for a particular port, and visually compare the metrics and statistics for each port both by itself and in relation to surrounding ports.

Control or Graphic	Purpose
a. Port Location Dots	<ul style="list-style-type: none"> • See whether a particular port is hot or cold at a glance. • View the metrics of a particular port.
b. Worldwide Statistics Key	<p>See the chosen metric for the chosen date range worldwide across the statistical range.</p> <ul style="list-style-type: none"> • The numbers above each Statistics Key color represent a range of days that a percentage of vessels or containers have spent in that dwell state in any ports with that color. • The darker the blue, the “cooler” the port; vessels or containers are spending less time in this state compared to those at other ports. • The darker the red, the “hotter” the port; vessels or containers are spending more time in this state compared to those at other ports. • You can see at a glance where hot and cold ports are clustered.
c. Map/ Screen Controls	<ul style="list-style-type: none"> • Toggle fullscreen mode on and off . • Zoom in and out on the map. • Change the map’s bearing. • Reset the map’s bearing to North. • You can also use your mouse to drag into view the area you want to see and to zoom.

9.3. Customize the Port Intelligence Dashboard

Follow these steps to customize the [Port Intelligence Dashboard \[99\]](#):

1. If desired, set the display to fullscreen by clicking the **View Control**, one of the Map/Screen Controls.



2. Use the **Worldwide Metric** radio buttons to select one of the four options.

- Inport
- Export
- Berthing
- Anchor

3. For the **Date Range**, choose one of the following from the drop-down list:

- Last Week
- Last Month
- Last 3 Months

4. Use the **Statistics** drop-down list to select one of the following:

- Median Dwell (days)
- 25% Quantile Dwell (days)
- 75% Quantile Dwell (days)

5. Zoom in or out with the **+** or **-** Controls, one of the Map/Screen Controls.



6. Change the bearing by clicking the **Bearing Control** and dragging right or left.



To reset the bearing to North, click the **Bearing Control**.

9.4. View Metrics for Individual Ports

This page describes how to open a port's Individual Port Statistics Window through the [Port Intelligence Dashboard \[100\]](#), and view the port's graphical summary.

9.4.1. Open a Port's Individual Port Statistics Window

To open a port's Individual Port Statistics Window,

1. If desired, set the display to fullscreen by clicking the **View Control**.



2. Select a **Date Range** from the drop-down list:

- Last Week
- Last Month
- Last 3 Months

3. Select the **Statistic** from the drop-down list.

- Median Dwell (days)
- 25% Quantile Dwell (days)
- 75% Quantile Dwell (days)

4. Select your port of interest from the **Port Selection** drop-down list by scrolling to the port or by beginning to type its name. (The figure below shows Manila available to be selected after typing in its first three letters.)

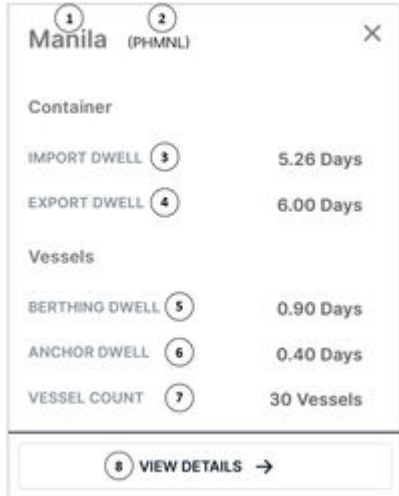
Search	man	X	▲
Manila			
Manzanillo			

The Individual Port Statistics Window appears.



NOTE

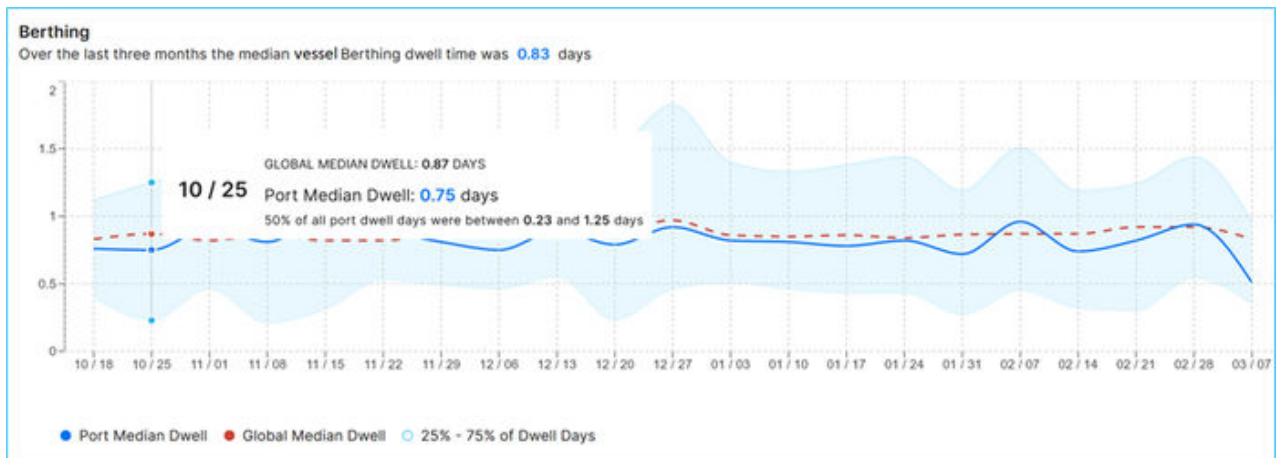
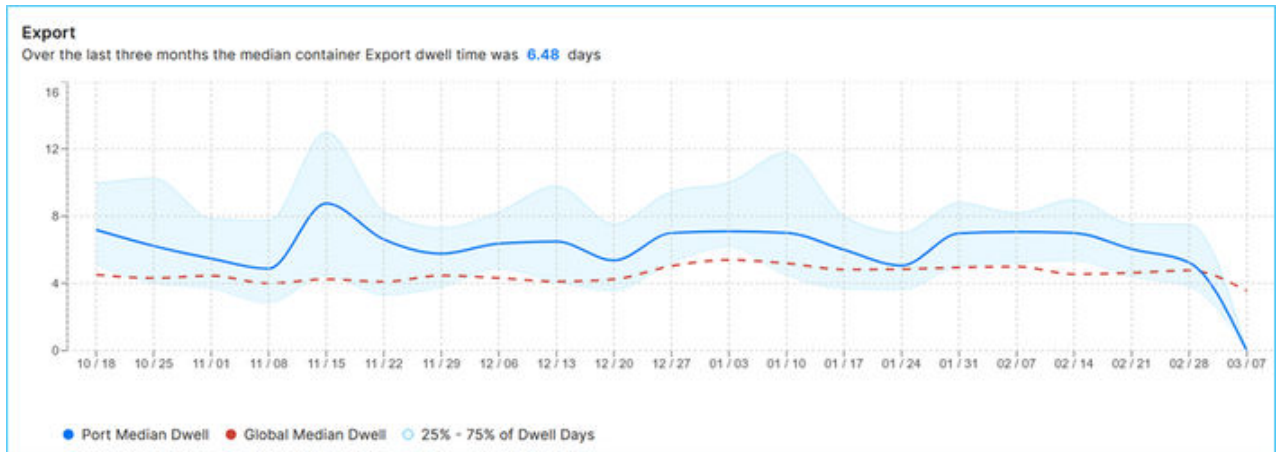
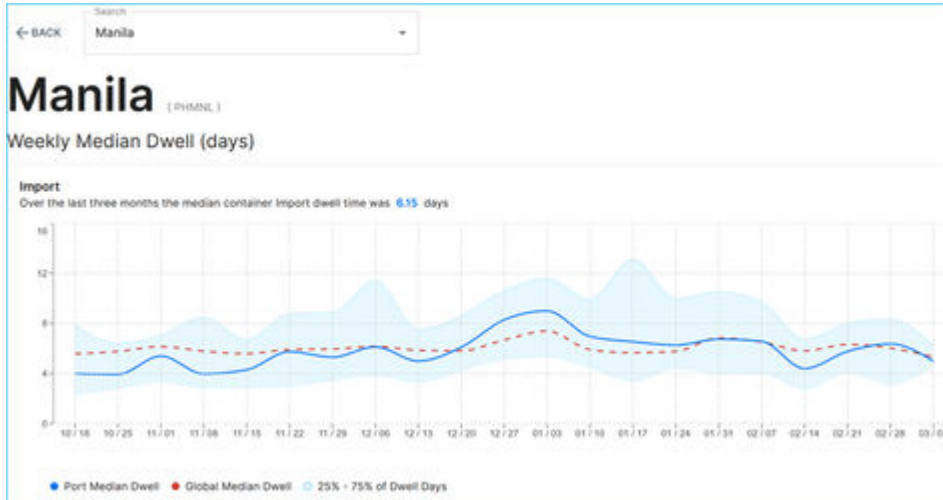
If the Port Statistics Window is partially hidden by the Statistics selection drop-down list, click the **View Control**.

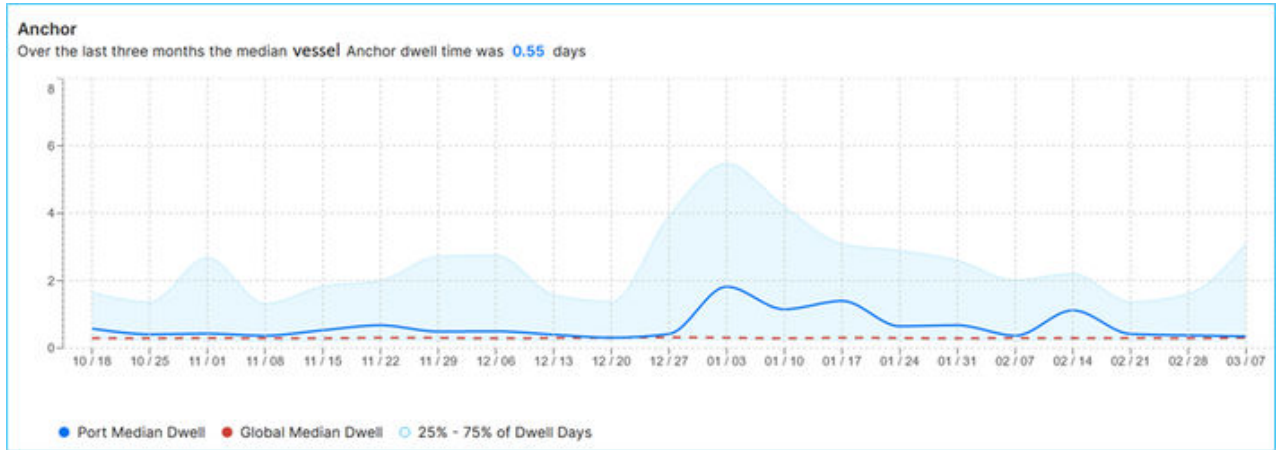


Item	Meaning
1. Manila	Port Name
2. (PHMNL)	Port's UN/LOCODE in parentheses
3. IMPORT DWELL 5.26 Days	Container Discharge Dwell: Last week, 50% of Port Manila containers spent <= 5.26 days sitting in their port of discharge before gate-out.
4. EXPORT DWELL 6.00 Days	Container Loading Dwell: Last week, 50% of Port Manila containers spent <= 6 days sitting in their port of loading between gate-in and being loaded on a vessel.
5. Berthing Dwell 0.90 Days	Vessel Berthing Dwell: Last week, 50% of Port Manila vessels spent <= 0.9 days inside the terminal being loaded or unloaded, measured from mooring time to unmooring time.
6. ANCHOR DWELL 0.40 Days	Vessel Anchor Dwell: Last week, 50% of Port Manila vessels spent <= 0.4 days to actually moor once they arrived within 50 nmi of the port.
7. VESSEL COUNT 30 Vessels	Daily Approaching Vessels: As of today, 30 vessels have Port Manila as their destination port regardless of their AIS ETA.
8. VIEW DETAILS	Clicking this opens a graphical summary of all statistics over the past 3 months for each of the metrics listed in 3-6.

9.4.2. View the Port's Graphical Summary

1. Click **VIEW DETAILS** at the bottom of the Individual Port Statistics Window. A graphical summary of all the port's Dwell metrics for all statistics over the past 3 months appears.
2. Scroll down to see each Dwell metric.
3. Hover over the line corresponding to a date of interest to compare this port's median dwell to the global figure, see the median dwell for that week, and see the range for median dwell between the 25% and the 75% quantile.



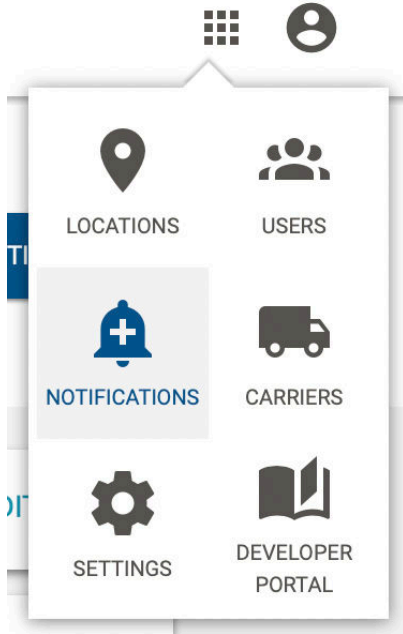


10. Notifications

Notifications are messages sent via email, SMS, or push to alert someone that an event has occurred regarding shipments.

To manage notifications,

1. In the Menu bar click the **Grid**.



2. Click **NOTIFICATIONS**.

The Manage Notifications page appears, displaying a list of notifications.

Manage Notifications

NEW NOTIFICATION

Manage default notifications for shipments in your account.

(BF) Shipments late to Vienna	EDIT
(LL) Arriving at location	EDIT
(LL) Departed Delivery location	EDIT
24+ Hrs Late to Delivery (Truckload)	EDIT
24+ Hrs Late to Port of Discharge (Ocean)	EDIT
ABG Home Depot Alert (BT)	EDIT
Departed Delivery	EDIT

The page contains the following.

- **NEW NOTIFICATION** – Click this button to [add a notification \[107\]](#) to the VOC.
- **Notification name** – Name of the notification.
- **EDIT** – Click this to [edit the notification \[109\]](#).
- **Down Arrow** – Click this to view the details of the notification.

View Notification Details

To view the details of a notification, click the **Down Arrow**. The Arrow turns Up and the view expands to show the details.

Dwelling at stop

When truck is:
Dwelling for more than 60 minutes at intermediate stops

To shipments where:

Notify:
jhkg@test.com

Click the **Up Arrow** to collapse the view.

10.1. Add a Notification

To add a notification,

1. On the Manage Notifications page, click the **New Notification** button.

NEW NOTIFICATION

The Create New Notification page appears.

Create New Notification

CANCEL

SAVE

Manage default notifications for shipments in your account.

2. Select the Mode.
 - LTL/VLTL
 - Truckload
 - Parcel
 - Air
 - Ocean
3. Select the event that triggers the notification from the SEND NOTIFICATION WHEN drop-down list. The events available depend on the Mode selected in Step 2. Each Mode has events particular to it.
 - **LTL/VLTL** – Event choices are: Out for Delivery or Out for Delivery Missed (not out for delivery).
 - **Truckload** – Event choices are: Running Late, Dwelling, Idle in transit, Tracking approval denied, Tracking approval pending, Arriving, Departed, or Departed Late. Set number of minutes to a location (Intermediate Stops, Pickup, or Delivery).
Push Clicking **Add Event** enables you to add another Truckload event.
 - **Parcel** –Event choices are: Out for Delivery, Missed Delivery Window, or Running late.
Clicking **Add Event** enables you to add another Parcel event.
 - **Air** – The only choice is: An event occurs. Selecting this option opens three drop-down lists that enable you to **Select event** , **At Stop** (Origin, Destination, Transfer, Other, Any Stop), and the **Country** in which the event occurs.
 - **Ocean** – Event choices are: Arriving late or Embarking late.
Clicking **Add Event** enables you to add another Ocean event.
4. For **INCLUDE SHIPMENTS**, select Any or All. A drop-down list
The only choice for Air and Ocean Modes is Any.
5. For **Name your Notification**, type a name for the notification.
6. For **TO THESE RECIPIENTS** select the notification method: email, SMS, or Push notification.
Push notification is only available for Truckload.
For Ocean more, email is the only notification method available.

- Click **SAVE**. The notification is added and appears in the list on the [Manage Notifications page \[106\]](#). Click **CANCEL** to cancel this process.

10.2. Edit a Notification

To edit a notification,

- On the Manage Notifications page, click **EDIT** in the row of the notification you want to edit. The Edit Notification page appears.

Edit Notification

CANCEL SAVE DELETE

Select Mode
 LTL/VLTL Truckload Parcel Air Ocean

SEND NOTIFICATIONS WHEN:
 Temperature out of range

FOR MORE THAN
 1 MINUTES

[Add Event](#)

INCLUDE SHIPMENTS:
 Any All

Select criteria

[Add criteria](#)

Name your notification
 Temperature out of range

TO THESE RECIPIENTS:
 Email SMS Push Notification

- Make the desired changes to the fields and selections.
- Click **SAVE**. The changes are saved and the [Manage Notifications page \[106\]](#) opens. Click **CANCEL** to cancel any changes and return to the Manage Notifications page.

10.3. Delete a Notification

To delete a notification,

- On the [Manage Notifications page \[106\]](#), click **EDIT** in the row of the notification you want to delete. The Edit Notification page appears.

Edit Notification

CANCEL

SAVE

DELETE

Select Mode

LTL/VLTL
 Truckload
 Parcel
 Air
 Ocean

SEND NOTIFICATIONS WHEN:

Temperature out of range

FOR MORE THAN

1 MINUTES

[Add Event](#)

INCLUDE SHIPMENTS:

Any
 All

Select criteria

[Add criteria](#)

Name your notification

Temperature out of range

TO THESE RECIPIENTS:

Email
 SMS
 Push Notification

2. Click **DELETE**.

The notification is deleted and the Manage Notifications page appears. The notification is not in the list. Click CANCEL to cancel the operation and return to the Manage Notifications page.